

Village of Ellenville  
Board Meeting  
Monday, December 12, 2011

Village Clerk Dechon administered the oath of office to Jeffrey Kaplan as Mayor and to Raymond Younger as Trustee.

The meeting was called to order with the Pledge of Allegiance by Mayor Jeffrey Kaplan at 7:00 p.m.

**ROLL CALL**

Mayor Jeffrey Kaplan	Present
Deputy Mayor Raymond Younger	Present
Trustee Efrain Lopez	Present
Trustee Francisco Oliveras	Absent w/notice
Trustee Patricia Steinhoff	Present

**ALSO PRESENT**

Mary Sheeley, Village Manager  
Peter Berger, Village Attorney  
Linda Polkoski, Village Treasurer  
Brian Schug, Code Enforcer Schug  
Noreen Dechon, Village Clerk

Mayor Kaplan reported that a meeting was held last week to review the response of the emergency situation during Hurricane Irene. Members of the Department of Emergency Management, as well as Napanoch Fire Company, Mayor Kaplan, Trustee Steinhoff, Manager Sheeley and Code Enforcer Schug were present. Discussion about a temporary shelter and communications were among some of subjects covered. Mayor Kaplan will contact the Town of Wawarsing in the near future to coordinate efforts.

**APPROVAL OF  
MINUTES  
#121211-1**

Motion by Trustee Steinhoff, seconded by Deputy Mayor Younger to approve the minutes of November 28, 2011 as presented.  
All in favor - Aye - motion carried

**PETITIONERS &  
CORRESPONDENCE**

Marion Dumond, Chairperson of the Historic Preservation Commission, was before the board tonight to discuss two items. The first item is the nomination that is currently being evaluated by staff at OPRHP (NYS Office of Parks, Recreation and Historic Preservation) for the proposed Ellenville Downtown Historic

District. One of the documents needed for this process is the official endorsement of this district by the Village Board. Mayor Kaplan stated that before any endorsement is made the board would like to know the impact that this designation would have on the business district.

Mrs. Dumond also requested the Board's approval of a Certified Local Government grant application for funding for identification of the District, to involve plaques for the properties identified, a sign delineating District boundaries, and a publication of a map/directory for distribution. The Village Historic Preservation Commission hopes to use their budget line and volunteer efforts for the 40% matching grant.

A letter will be sent to property owners in this district about a meeting that will be held outlining what impact this nomination will have on their parcel. Also presented to board members was a copy of a brochure that was produced by the Town and Village Historic Preservation Commissions.

Joel Schreibman told board members that Channel 23 should be on air within the next two to three weeks and requested that the Village consider having their meetings broadcasted. Also Mr. Schreibman recommended that the Village Board file an official formal complaint against Time Warner Cable for a breach of contract. Mr. Schreibman will draft a letter for board members to review.

Karen Osterhoudt on behalf of the restaurant located at the Shawangunk Country Club requested that missing street sign be replaced on Nevele Road.

#### **MANAGER'S REPORT**

Manager Sheeley reported that she is arranging dates for the Army Corps of Engineers and the Department of Environmental Conservation to visit the Village to assess the damage done to creek beds and banks within the Village.

#### **MOTION TO APPROVE TEMPORARY SUBSTITUTE FOR COURT INTERPRETER #121211-2**

Motion by Trustee Steinhoff, seconded by Trustee Lopez to approve the appointment of Diana Taborda as a temporary court interpreter substitute for the court when the permanent court interpreter is unavailable.

All in favor - Aye - motion carried

**MOTION TO APPROVE  
EXPENDITURE FOR  
CLINTON AVE BRIDGE  
#121211-3**

Motion by Deputy Mayor Younger, seconded by Trustee Lopez to authorize the expenditure of \$14,300 to Hudson Valley Bridge for repair of the Clinton Avenue Bridge.  
All in favor - Aye - motion carried

Manager Sheeley reported that she had attended a meeting with the Transportation Council to discuss the bridges in the Village of Ellenville. The Hickory Street Bridge is scheduled to begin work in 2012 but the Clinton Avenue Bridge is not on their schedule till 2018. Manager Sheeley informed council members of the importance of replacing the Clinton Avenue Bridge and they will investigate if any unallocated funds will be available in the TIPs program and will keep board members apprised.

Mayor Kaplan questioned if we had any notification about the lighting grant we applied for and to date we have not. Also Mayor Kaplan requested that Manager Sheeley speak to Glen Gildaly about any grants available for improvements to our water system and other projects that are needed in the Village.

**MOTION TO APPROVE  
EXPENDITURE FOR  
REPAIR WORK ON  
BOGARDUS PLACE  
#121211-4**

Motion by Trustee Steinhoff, seconded by Deputy Mayor Younger to approve the lowest proposal received for the water line repair work on Bogardus Place to K.E. Greer Infrastructure, LLC in the amount of \$7,500.00.  
All in favor - Aye - motion carried

**BUILDING DEPARTMENT**

There was discussion about requiring permits for driveway installation or expansion in light of recent problems with drainage issues as a result of these expansions. Code Enforcer Schug will meet with the Village Attorney to review our Village code. In addition Mr. Schug will get the Town of Wawarsing's regulations for logging and timber harvesting.

**RESOLUTIONS**

**MOTION TO RETAIN  
TOUGHER INDUSTRIES  
FOR BOILER MAINTENANCE  
#121211-5**

Motion by Trustee Steinhoff, seconded by Deputy Mayor Younger to retain Tougher Industries Enterprises, LLC for boiler maintenance at water, street and sewer as recommended by Manager Sheeley and Building Inspector Schug. Contract for one year will be \$1,994.00 for Water Department; \$1,301.00 for Sewer Department and \$1,097.00 for Street Department.  
All in favor - Aye - motion carried

**MOTION TO AUTHORIZE  
EXPENDITURE TO  
KETCHAM FENCING  
#121211-6**

Motion by Trustee Steinhoff, seconded by Deputy Mayor Younger to authorize the expenditure of \$4,292.00 to Ketchman Fencing for repairs to the two sides of the pump station fence as recommended by Sewer Department Superintendent and Village Manager.  
All in favor - Aye - motion carried

**MOTION TO AUTHORIZE  
BUDGEMENT AMENDMENTS  
#121211-7**

Motion by Trustee Steinhoff, seconded by Deputy Mayor Younger to authorize the budget amendment in the Capital Fund for the CHIPS funding as recommended by the Village Treasurer.

H 510	Estimated Revenue	\$6,711
H 3992	NYS-CHIPS	

H 960	Appropriations	\$6, 711
H 5197.2	Highway Improvements	

All in favor - Aye - motion carried

**MOTION TO SCHEDULE  
VILLAGE BOARD MEETINGS  
FOR THE YEAR 2012  
#121211-8**

Motion by Trustee Steinhoff, seconded by Trustee Lopez to schedule Village Board Meeting for the year 2012 as follows:

The second and fourth Mondays of the month, with the audit meetings (second Monday) beginning at 6:30 p.m. and the fourth Monday meeting beginning at 7:00 p.m. If there is a holiday on

either of these Mondays, the Village Board meeting will take place on the following Wednesday.  
All in favor - Aye - motion carried

**MAYORAL APPOINTMENTS  
#121211-9**

Mayor Kaplan appointed Trustee Younger as Deputy Mayor.

**MAYORAL APPOINTMENTS  
WITH BOARD OF TRUSTEES  
APPROVAL  
#121211-10**

Village Clerk	Noreen Dechon
Deputy Village Clerk	Traci Jeter
Village Treasurer	Linda Polkoski
Receiver of Taxes	Michelle Booth
Deputy Receiver of Taxes	Traci Jeter
Registrar of Vital Statistics	Noreen Dechon
Deputy Registrar of Vital Statistics	Traci Jeter
Acting Village Justice	Harvey Levine
Court Clerk	Ann Marie Ogle

Motion by Trustee Steinhoff, seconded by Trustee Lopez to accept appointments made by the Mayor.  
All in favor – Aye – motion carried

**MAYORAL APPOINTMENTS  
LIASION APPOINTMENT  
#121211-11**

Hunt Memorial Preservation Cmtee	Trustee Steinhoff
Cable TV	Deputy Mayor Younger
Parks & Beautification	Trustee Lopez
Youth & Recreation	Trustee Steinhoff
Police Department	Mayor Kaplan & Trustee Lopez
Street Department	Trustee Lopez
Water/Sewer Department	Trustee Oliveras
Municipal Buildings	Deputy Mayor Younger
Villages Inter-municipal Committee	Mayor Kaplan & Trustee Steinhoff
Code Enforcement Department	Mayor Kaplan & Deputy Mayor Younger
Attorney	Peter Berger
Arts	Mayor Kaplan
Farmer's Market	Mayor Kaplan

Motion by Trustee Steinhoff, seconded by Deputy Mayor Younger to accept appointments made by the Mayor.

All in favor – Aye – motion carried

**MAYORAL DESIGNATION  
OFFICIAL NEWSPAPER  
#121211-12**

Official Newspaper                      Shawangunk Journal

Motion by Trustee Steinhoff, seconded by Deputy Mayor Younger to accept appointments made by the Mayor.  
All in favor – Aye – motion carried

**MAYORAL DESIGNATION  
OFFICIAL BANK DEPOSITORIES  
#121211-13**

Official Bank Depositories:

Provident Bank  
Catskill Hudson Bank  
M & T Bank  
Orange Trust

Motion by Trustee Steinhoff, seconded by Trustee Lopez to accept appointments made by the Mayor.  
All in favor – Aye – motion carried

**MOTION APPOINTING  
KEVIN GILLES, PART  
TIME POLICE OFFICER  
#121211-14**

Motion by Deputy Mayor Younger, seconded by Trustee Lopez appointing Kevin Gilles as part time police officer at the rate of \$13.00 per hour, training rate, in accordance with the collective bargaining agreement between the Village of Ellenville and the Ellenville Police Benevolent Association, effective December 14, 2011. This appointment is recommended by Chief Mattracion, Deputy Mayor Younger, Trustee Lopez and Manager Sheeley.  
All in favor - Aye - motion carried

**ADJOURN  
#121211-15**

Motion to by Trustee Lopez, seconded by Trustee Steinhoff to adjourn meeting at 8:15 p.m.  
All in favor - Aye - motion carried

Respectfully submitted,

Noreen Dechon  
Village Clerk

