

Village of Ellenville  
Board Meeting  
Monday, March 23, 2015

The meeting was called to order with the Pledge of Allegiance by Mayor Kaplan at 7:00 p.m.

**ROLL CALL**

|                              |         |
|------------------------------|---------|
| Mayor Jeffrey Kaplan         | Present |
| Deputy Mayor Raymond Younger | Present |
| Trustee Efrain Lopez         | Present |
| Trustee Francisco Oliveras   | Present |
| Trustee Patricia Steinhoff   | Present |

**ALSO PRESENT**

Joseph P. Stoeckeler, Jr., Village Manager  
Philip Mattracion, Chief of Police  
Abigail Osgood, Village Attorney  
Linda Polkoski, Village Treasurer  
Noreen Dechon, Village Clerk

**APPROVAL OF  
MINUTES  
#032315-1**

Motion by Deputy Mayor Younger, seconded by Trustee Oliveras to accept the minutes of March 9, 2015 as presented.  
All in favor - Aye - motion carried

**PETITIONERS &  
CORRESPONDENCE**

United Methodist Church – thank you letter received in reference to removing the tree in front of their property that was causing heaving of the sidewalk.

Margaret Frasca – 17 ½ Canal Street – received a snow/ice removal invoice from the Village. Mrs. Frasca stated that she did shovel and requested the board to waive this charge.

**MOTION TO  
WAIVE SNOW/ICE  
CHARGE  
#032315-2**

Motion by Deputy Mayor Younger, seconded by Trustee Oliveras to waive the snow/ice removal charge for 17 ½ Canal Street.  
All in favor - Aye - motion carried

**DISCUSSION ITEMS**

Historic Preservation Commission – correspondence received with a request to merge the Town of Wawarsing’s commission and the Village of Ellenville’s commission

**MOTION TO SCHEDULE  
PUBLIC HEARING  
HPC  
#032315-3**

Motion by Trustee Oliveras, seconded by Deputy Mayor Younger to schedule a Public Hearing on April 27, 2015 to amend the Historic Preservation by means of a Local Law for the purpose of merging both commissions.  
All in favor - Aye - motion carried

**MOTION TO SCHEDULE  
NEIGHBORHOOD WALK  
SCHEDULE  
#032315-4**

Motion by Trustee Steinhoff, seconded by Trustee Lopez to schedule the following Neighborhood Walks at 5:00 p.m.:

|          |                              |
|----------|------------------------------|
| April 13 | Wastewater Treatment Plant   |
| April 27 | Circle Avenue                |
| May 11   | Siegel Drive – Water Project |
| May 27   | Berme Road                   |

All in favor - Aye - motion carried

Email Policy – Mayor Kaplan stated that emails in reference to Village matters should be done on the Village email servers. Mayor Kaplan requested the clerk to set up email addresses for Mayor and Trustees.

**ENGINEER’S REPORT**

Jason Ballard and Don Fletcher from Barton and Loguidice were in attendance tonight’s to discuss resolutions to be considered for approval. They were:

Supplement for Engineering and Hydrogeological Services  
 Engineering Planning Grant Agreement  
 SEQR Determination  
 Authorization & Appropriation – EFC Planning Grant  
 CDBG Application

**MOTION AUTHORIZING  
 MAYOR TO SIGN  
 SUPPLEMENT AGREEMENT  
 FOR HYDROGEOLOGICAL  
 SERVICES  
 #032315-5**

Motion by Trustee Oliveras, seconded by Deputy Mayor Younger authorizing the Mayor to sign a supplement agreement for Engineering & Hydrogeological Services with Barton and Loguidice not to exceed \$204,800.

All in favor - Aye - motion carried

**MOTION DESIGNATING  
 MAYOR KAPLAN TO SIGN  
 DOCUMENTS FOR  
 NYS EFC PLANNING  
 GRANT AGREEMENT  
 #032315-6**

Motion by Trustee Steinhoff, seconded by Trustee Oliveras:

**WHEREAS**, the Village has been notified of the award of a \$30,000 Engineering Planning Grant (EPG) by the New York State Environmental Facilities Corporation (NYSEFC) for the commissioning of a Sanitary Sewer Inflow and Infiltration Study (the Project); and

**WHEREAS**, certain agreements, contracts and other documents are required to be executed by the Village in order to secure the EPG funds.

**NOW, THEREFORE, BE IT RESOLVED:** that the Mayor is authorized to execute a Grant Agreement with the NYS Environmental Facilities Corporation and all other contracts, documents and instruments necessary to bring about the Project and to fulfill the Village's obligations under the Engineering Planning Grant Agreement.

All in favor - Aye - motion carried

**MOTION AUTHORIZING  
APPROPRIATION OF  
LOCAL MATCH FOR  
NYS EFC ENGINEERING  
GRANT  
#032315-6**

Motion by Trustee Steinhoff, seconded by Trustee Oliveras:

**WHEREAS**, the Village has been notified of the award of a \$30,000 Engineering Planning Grant (EPG) by the New York State Environmental Facilities Corporation (NYSEFC) for the commissioning of a Sanitary Sewer Inflow and Infiltration Study (the Project); and

**WHEREAS**, NYSEFC requires a 20% local share of the awarded grant; and

**WHEREAS**, the awarded grant totals \$37,500; and

**WHEREAS**, the 20% local share is \$7,500.

**NOW, THEREFORE, BE IT RESOLVED:** that the Village of Ellenville authorizes and appropriates a minimum of 20% local share as required by the Engineering Planning Grant Program for the Sanitary Sewer Inflow and Infiltration Study. Under the Engineering Planning Grant Program, this local match must be at least 20% of the total project cost. The maximum local share appropriated subject to any changes agreed to by the Village's designated representative shall not exceed \$7,500 based upon a total estimated maximum project cost of \$37,500. The Mayor may increase this local match through the use of in kind services without further approval from the Village. The local match may be a combination of cash and/or in-kind services.

All in favor - Aye - motion carried

**MOTION ACCEPTING  
SEQR REVIEW  
#032315-7**

Motion by Trustee Steinhoff, seconded by Trustee Oliveras:

**WHEREAS**, the Village has been notified of the award of a \$30,000 Engineering Planning Grant (EPG) by the New York State Environmental Facilities Corporation (NYSEFC) for the commissioning of a Sanitary Sewer Inflow and Infiltration Study (the Project); and

**WHEREAS**, pursuant to Article 8 of the Environmental Conservation Law, as amended, the New York State Environmental Quality Review Act (“SEQRA”) and the implementing regulations at 6NYCRR Part 617 (the “Regulations”), the Village desires to comply with SEQRA and the Regulations with respect to the Project; and

**WHEREAS**, 6 NYCRR Section 617.5 (Title 6 of the New York Code of Rules and Regulations) under the State Environmental Quality Review Act (SEQR) provides that certain actions identified in subdivision (c) of that section are not subject to environmental review under the Environmental Conservation Law.

**NOW, THEREFORE, BE IT RESOLVED:** that the Village hereby determines that the proposed Sanitary Sewer Inflow and Infiltration Study is a Type II action in accordance with 6 NYCRR Section 617.5(c)(18) and (21) which constitutes an engineering study and is therefore not subject to review under 6 NYCRR Part 617.

All in favor - Aye - motion carried

**MOTION TO SCHEDULE  
PUBLIC HEARING  
CDBG GRANT  
FUNDING  
#032315-8**

Motion by Trustee Steinhoff, seconded by Trustee Oliveras to schedule a Public Hearing on April 27, 2015 for the purpose of discussing an application for NYS Community Development Block grant.

All in favor - Aye - motion carried

**POLICE REPORT**

Chief Mattracion reported that he has been in contact with the coordinators of the Shawangunk Adventure and Run like the Wind as well as the Ulster County Fireman’s Parade.

Chief Mattracion also spoke about a domestic incident which required the deployment of a Taser and recently his department participated in a successful Operation Crack Down.

**MANAGER’S REPORT**

Manager Stoeckeler requested the authorization for piping changes at the Wastewater Treatment Plan.

**MOTION AUTHORIZING  
THE EXPENDITURE FOR  
PURCHASE OF EMERGENCY  
BLOWER  
#032315-9**

Motion by Deputy Mayor Younger, seconded by Trustee Lopez authorizing the expenditure up to \$5,250 for the purchase of an emergency blower for the Wastewater Treatment Plant to have in the case of an emergency.

All in favor - Aye - motion carried

Manager Stoeckeler also discussed the purchase of a flood control mower that was approved by the Board of Trustees last year and this will be purchased after June 1<sup>st</sup>.

**RESOLUTIONS**

**PUBLIC HEARING  
BUDGET ADOPTION  
#032315-10**

Motion by Trustee Steinhoff, seconded by Trustee Oliveras to schedule a Public Hearing on April 13, 2015 at 7:15 p.m. for the purpose of adopting the 2015/2016 Village Budget.

All in favor - Aye - motion carried

**MOTION REAFFIRMING  
EMERGENCY WORK  
EXPENDITURE  
#032315-11**

Motion by Deputy Mayor Younger, seconded by Trustee Oliveras reaffirming the emergency work done by TAM Enterprises, Inc. in the amount of \$2,000 for service for frozen water main.

All in favor - Aye - motion carried

**MOTION AUTHORIZING  
ATTENDANCE AT CONFERENCE  
#032315-12**

Motion by Deputy Mayor Younger, seconded by Trustee Lopez authorizing the attendance of Thomas VanLeuven to the New York Water Association conference from May 18-May 21, 2015 at the Turning Stone Resort & Conference Center in Verona, NY. Registration fee is \$325.00; hotel room is \$408.00; meals are \$90.00 plus mileage.  
All in favor - Aye - motion carried

**MOTION AUTHORIZING  
ATTENDANCE AT CONFERENCE  
#032315-13**

Motion by Trustee Lopez, seconded by Trustee Oliveras authorizing the attendance of either Michael Ryman or Harrison Smith to the New York Water Association conference from May 18-May 21, 2015 at the Turning Stone Resort & Conference Center in Verona, NY. Registration fee is \$325.00; hotel room is \$408.00; meals are \$90.00 plus mileage.  
All in favor - Aye - motion carried

**MOTION AUTHORIZING  
CORRECTION OF  
AUDIT RECORD  
#032315-14**

Motion by Deputy Mayor Younger, seconded by Trustee Steinhoff authorizing the correction of the audit report of March 9, 2015 upon recommendation of the Village Treasurer.  
All in favor - Aye - motion carried

**MOTION AUTHORIZING  
PAYMENT TO H. OSTERHOUDT  
#032315-15**

Motion by Trustee Steinhoff, seconded by Trustee Lopez authorizing Payment #3 for H. Osterhoudt Excavating in reference to the Water System Improvements Project in the amount of \$218,031.54 upon recommendation of Barton & Loguidice.  
All in favor - Aye - motion carried

**MOTION AUTHORIZING  
EXPENDITURE TO ESC ENVIRONMENTAL  
#032315-16**

Motion by Trustee Oliveras, seconded by Deputy Mayor Younger authorizing expenditure of \$3,357.00 to ESC Environmental for the purchase of Zinc Orthophosphate upon recommendation of the Water Department Foreman.

All in favor - Aye - motion carried

**MOTION AUTHORIZING  
PAYMENT TO H. OSTERHOUDT  
EXCAVATING  
#032315-17**

Motion by Trustee Steinhoff, seconded by Trustee Lopez authorizing payment to H. Osterhoudt Excavating, Inc. for emergency work done of March 9, 2015 in the amount of \$4,928.06 upon recommendation of the Village Manager.

All in favor - Aye - motion carried

**MOTION AUTHORIZING  
PAYMENT TO H. OSTERHOUDT  
EXCAVATING  
#032315-18**

Motion by Deputy Mayor Younger, seconded by Trustee Oliveras authorizing payment to H. Osterhoudt Excavating, Inc. for emergency work done of Feb. 24 & 25, 2015 in the amount of \$4,120.00 upon recommendation of the Village Manager.

All in favor - Aye - motion carried

**MOTION AUTHORIZING  
PAYMENT TO H. OSTERHOUDT  
EXCAVATING  
#032315-19**

Motion by Trustee Lopez, seconded by Trustee Steinhoff authorizing payment to H. Osterhoudt Excavating, Inc. for emergency work done of



March 6, 2015 in the amount of \$1,360.00 upon recommendation of the Village Manager.

## **BOARD REPORTS**

Trustee Lopez recommended purchasing additional trash receptacles to be placed in different areas of the Village.

Mayor Kaplan commented on how clean the Village streets look since we use salt to maintain our roads compared to other municipalities that use dirt on their roads.

## **MOTION TO ADJOURN TO EXECUTIVE SESSION #032315-20**

Motion by Trustee Steinhoff, seconded by Trustee Lopez to adjourn into Executive Session at 8:00 p.m. to discuss personnel matters not to reconvene to public session.

All in favor - Aye - motion carried

Respectfully submitted,

Noreen Dechon  
Village Clerk