

Village of Ellenville
Board Meeting
Monday, July
August 14, 2017

The regular meeting was called to order with the Pledge of Allegiance by Mayor Kaplan at 6:00 p.m.

ROLL CALL

Mayor Jeffrey Kaplan	Present
Deputy Mayor Raymond Younger	Present
Trustee Efrain Lopez	Present
Trustee Francisco Oliveras	Absent w/notice
Trustee Patricia Steinhoff	Present

ALSO PRESENT

Joseph P. Stoeckeler, Jr., Village Manager
Philip Mattracion, Chief of Police
Abigail Osgood, Village Attorney
Brian Schug, Code Enforcement Officer
Linda Polkoski, Village Treasurer
Daniel Tucker, Deputy Treasurer
Noreen Dechon, Village Clerk

Mayor Kaplan stated that the board visited Kushner's Pond earlier this evening to address some citizen's concerns. Also Mayor Kaplan stated that he has received complaints from residents in Green Acres in reference to someone camping and having an open fire and requested Chief Mattracion to look into this matter.

**APPROVAL OF
MINUTES
#081417-1**

Motion by Trustee Lopez, seconded by Trustee Steinhoff to accept the minutes of August 14, 2017.
All in favor - Aye - motion carried

POLICE

Chief Mattracion introduced two members from his department and requested they be appointed as full time officers.

**MOTION APPOINTING
FULL TIME POLICE OFFICERS**

#081417-2

Motion by Deputy Mayor Younger, seconded by Trustee Steinhoff appointing Officer(s) Harold Nunuvero and Kyle Reilly as Full-Time Police Officers in accordance with the Village of Ellenville Police Benevolent Association Contract effective August 16, 2017 upon recommendation of the Chief of Police.

All in favor - Aye - motion carried

Chief Mattracion reported that the Ellenville Police Department has received two grants. One grant is in the amount of \$10,000 from DCJS to purchase Livescan Equipment and the second one from the Governor's Traffic Safety Committee in the amount of \$1,500 for the purchase of child safety seats.

**MOTION TO ACCEPT
GRANTS**

#081417-3

Motion by Deputy Mayor Younger, seconded by Trustee Lopez to accept a \$10,000 grant from the Division of Criminal Justice Services for Livescan Equipment and \$1,500 from Governor's Traffic Safety Committee for child safety seats.

All in favor - Aye - motion carried

**MOTION TO
REIMBURSE EXPENDITURE**

#081417-4

Motion by Trustee Steinhoff, seconded by Trustee Lopez to reaffirm the expenditure of \$1,703.70 to Belinda Jacobs for body repair work on Employee #42119's vehicle upon recommendation of Police Chief. This employee's personal vehicle was damaged in the Village parking lot during an arrest.

All in favor - Aye - motion carried

Chief Mattracion reported that previously approval given to purchase PhaZZers will not necessary and his department will be leasing tasers.

**MOTION APPROVING
EXPENDITURE TO AXON
ENTERPRISES**

#081417-5

Motion by Trustee Steinhoff, seconded by Deputy Mayor Younger approving the expenditure of \$6,260.34 to Axon Enterprises, Inc. for Tasers upon recommendation of the Chief of Police.

All in favor - Aye - motion carried

Chief Mattracion further reported that the Blueberry Festival went very well and gave a synopsis of the calls his department has responded to since the beginning of summer. The Fireman's Parade will take place in the Village on September 9th.

**PETITIONERS &
CORRESPONDENCE**

Correspondence received from Christ Lutheran Church requesting the board's permission to reschedule their recently approved Yard Sale.

**MOTION APPROVING
CHRIST LUTHERAN'S
YARD SALE
#081417-6**

Motion by Trustee Steinhoff, seconded by Deputy Mayor Younger to approve Christ Lutheran's Yard Sale on September 15-16, 2017 to be held on their property.

All in favor - Aye - motion carried

Correspondence received from Family of Woodstock to host a staff barbeque at the Berme Road Park on August 31, 2017.

**MOTION TO APPROVE
USE OF BERME ROAD PARK
#081417-7**

Motion by Trustee Steinhoff, seconded by Deputy Mayor Younger to approve Family of Woodstock's use of the Berme Road Park to host a staff barbeque on August 31, 2017 from 5:00 – 8:00 pm subject to the Chief of Police and/or Village Manger obtaining the number of attendees and informing Family of Woodstock of their obligation to clean up after the event.

All in favor - Aye - motion carried

MANAGER'S REPORT

Manager Stoeckeler spoke about the easement needed to be given by the School District to the Village. This easement will be for a track of land that is needed for the D&H/O&W Rail Trail. Since this land is owned by the school district it is necessary for a public referendum vote and the Village has offered to pay half the cost.

**MOTION AUTHORIZING
EXPENDITURE FOR
PUBLIC REFERENDUM VOTE
#081417-8**

Motion by Trustee Steinhoff, seconded by Deputy Mayor Younger to authorize the expenditure of up to \$1,500 to the Ellenville Central School

District for a public referendum vote for the purpose of obtaining an easement.

All in favor - Aye - motion carried

Manager Stoeckeler reported that an additional \$25,000 is available from the Ellenville Million for the façade program.

Manager Stoeckeler further stated that he recently received an appraisal for a Village owned parcel on Mine Lane. The cost of the appraisal was \$150 and this track of land was appraised for \$700.

**MOTION TO DEEM
PROPERTY EXCESS**

#082417-9

Motion by Trustee Steinhoff, seconded by Deputy Mayor Younger to deem a 40' x 90' section of property (SBL – 83.18 28.1) as excess.

All in favor - Aye - motion carried

**MOTION SELL
PROPERTY-MINE LANE**

#082417-10

Motion by Trustee Steinhoff, seconded by Deputy Mayor Younger to sell a 40' x 90' section of property (SBL – 83.18 28.1) to Cathy VanLeuven subject to rules required for this lot line change. Before the purchase is final, Ms. VanLeuven will pay \$700 for the parcel, the appraisal fee of \$150 plus. There will not be any costs incurred by the Village.

All in favor - Aye - motion carried

Manager Stoeckeler presented an engagement letter from Cooper Arias, LLP, Village Auditor for yearly financial audits.

**MOTION AUTHORIZING
THREE YEAR AGREEMENT
WITH COOPER ARIAS, LLP**

#082417-11

Motion by Trustee Lopez, seconded by Trustee Steinhoff authorizing the Village Manager to sign a three year agreement with Cooper Arias for years ending 2017, 2018 and 2019 for our financial audits at a fee of \$17,500, \$17,580 and \$18,200 respectively.

All in favor - Aye - motion carried

Manager Stoeckeler stated that the first board meeting in September is on the 11th and since a memorial assembly takes place at the same time inquired if the board would like to change the meeting time or date.

**MOTION TO CHANGE
MEETING TIME**

#082417-12

Motion by Trustee Steinhoff, seconded by Trustee Lopez to change the meeting time of the September 11, 2017 to 5:00 p.m.

All in favor - Aye - motion carried

TREASURER'S REPORT

Treasurer Polkoski explained the reason for correcting a 2017 tax bill for Bella Uma properties.

**MOTION AUTHORIZING
CORRECTION TAX BILL**

#082417-13

Motion by Trustee Steinhoff, seconded by Deputy Mayor Younger authorizing the Village Treasurer to make a tax correction on tax bill #109 (Bella Uma Properties, LTD) to reflect a \$50.00 credit on the snow removal portion of the tax bill. The amount should have been \$248.75 not \$298.75.

All in favor - Aye - motion carried

ATTORNEY'S REPORT

Mayor Kaplan inquired about the status of the Tax Foreclosures. Attorney Osgood stated the a few minor changes still need to be done before sending it to the County Clerk. Manager Stoeckeler spoke about the deadline dates and made suggestions as to how the Village should proceed.

**MOTION AUTHORIZING
DELINQUENT TAXES TO
COUNTY CLERK**

#082417-14

Motion by Trustee Steinhoff, seconded by Deputy Mayor Younger to authorize the Village Attorney to send the 2016 delinquent taxes to the County Clerk.

All in favor - Aye - motion carried

BUILDING DEPARTMENT

Code Enforcer Schug has reviewed the Ellenville Housing Authority's 5 year Capital Fund Program Grant in reference to environmental review.

**MOTION TO ACCEPT
REVIEW OF EHA
CAPITAL FUND PROGRAM
GRANT
#082417-15**

Motion by Trustee Steinhoff, seconded by Trustee Lopez to accept Code Enforcer Schug's determinations for the review of the Ellenville Housing Authority's Capital Fund Program Grant-5 Year Review.
All in favor - Aye - motion carried

RESOLUTIONS

**MOTION AUTHORIZING
EXPENDITURE TO
SIEWERT EQUIPMENT
#082417-16**

Motion by Trustee Steinhoff, seconded by Deputy Mayor Younger authorizing the expenditure of \$2,825.00 to Siewert Equipment for parts to the Gorman Rupp Pump upon recommendation of the Sewer Department Foreman.
All in favor - Aye - motion carried

**MOTION AUTHORIZING
EXPENDITURE TO
SIEWERT EQUIPMENT
#082417-17**

Motion by Trustee Steinhoff, seconded by Deputy Mayor Younger authorizing the expenditure of \$2612.00 to Siewert Equipment for the installation of gate valves and springs upon recommendation of the Sewer Department Foreman.
All in favor - Aye - motion carried

**MOTION AUTHORIZING
EXPENDITURE TO
SPINNWEBER
#082417-18**

Motion by Trustee Steinhoff, seconded by Deputy Mayor Younger authorizing the expenditure of \$4,254.00 to Spinnweber, PFV for manhole risers and covers upon recommendation of the Sewer Department Foreman.
All in favor - Aye - motion carried

**MOTION AUTHORIZING
EXPENDITURE TO
CENTRAL TIME CLOCK
#082417-19**

Motion by Trustee Steinhoff, seconded by Deputy Mayor Younger approving the expenditure of \$1870.00 to Central Time Clock, Inc. for the Genesis Pro Software Support/Hand punch 3000 mailing Maintenance Service Plan for the Village's time and attendance system.
All in favor - Aye - motion carried

**MOTION CREATING
POSITION OF PT
MUNICIPAL CODE ASSISTANT
#082417-20**

Motion by Trustee Lopez, seconded by Trustee Steinhoff creating the position of PT Municipal Code Assistant.
All in favor - Aye - motion carried

**MOTION APPOINTING
PT MUNICIPAL CODE ASSISTANT
#082417-21**

Motion by Trustee Lopez, seconded by Trustee Steinhoff approving the title change for Employee #82864 from PT Municipal Code Assistant to Assessment Field Worker.
All in favor - Aye - motion carried

**MOTION EXCESSING
SEWER JET
#082417-22**

Motion by Deputy Mayor Younger, seconded by Trustee Lopez excessing the sewer jet currently used by the Sewer Department upon recommendation of the Sewer Department Foreman.
All in favor - Aye - motion carried

**MOTION AUTHORIZING
SALE OF SEWER JET
#082417-23**

Motion by Trustee Steinhoff, seconded by Deputy Mayor Younger authorizing the sale of the Sewer Jet in the amount of \$5,000.00 to the Town of Wawarsing Highway Department.
All in favor - Aye - motion carried

**MOTION REAFFIRMING
EXPENDITURE TO
NEWBURGH WINWATER WORKS
#082417-24**

Motion by Deputy Mayor Younger, seconded by Trustee Steinhoff to reaffirm the expenditure of \$2,280.00 to Newburgh Winwater Works for manhole covers upon recommendation of the Sewer Department Foreman.
All in favor - Aye - motion carried

**MOTION REAFFIRMING
EXPENDITURE TO
ESC ENVIRONMENTAL
#082417-25**

Motion by Trustee Steinhoff, seconded by Deputy Mayor Younger to reaffirm the expenditure of \$3,698.50 to ESC Environmental for chemicals upon recommendation of the Water Department Foreman.
All in favor - Aye - motion carried

**MOTION REAFFIRMING
EXPENDITURE TO
ESC ENVIRONMENTAL
#082417-26**

Motion by Trustee Steinhoff, seconded by Deputy Mayor Younger to reaffirm the expenditure of \$3,792.50 to ESC Environmental for chemicals upon recommendation of the Water Department Foreman.
All in favor - Aye - motion carried

**MOTION REAFFIRMING
EXPENDITURE TO
P. TENNENBAUM
#082417-27**

Motion by Trustee Steinhoff, seconded by Deputy Mayor Younger to reaffirm the expenditure of \$1,594.79 to Paul Tennenbaum for the replacement of a water heater upon recommendation of the Village Manager.
All in favor - Aye - motion carried

**MOTION AUTHORIZING
PAYMENT TO CHA
#082417-28**

Motion by Trustee Steinhoff, seconded by Deputy Mayor Younger authorizing the payment to CHA in the amount of \$1,543.82 in reference to the D&H/O&W Rail Trail upon recommendation of the Village Manager.

All in favor - Aye - motion carried

**MOTION AUTHORIZING
PAYMENT TO KC ENGINEERING
#082417-29**

Motion by Trustee Steinhoff, seconded by Deputy Mayor Younger authorizing the payment to KC Engineering in the amount of \$6,223.22 in reference to NY Rising Emergency Shelter upon recommendation of the Village Manager.

All in favor - Aye - motion carried

**MOTION AUTHORIZING
PAYMENT TO EMPLOYEE
#65531
#082417-30**

Motion by Trustee Steinhoff, seconded by Deputy Mayor Younger authorizing the payment of \$1,078.00 to employee #65531 for over-deduction of flex payments.

All in favor - Aye - motion carried

**MOTION AUTHORIZING
ACCEPTANCE OF TWO
RESPONSIBLE BIDS
#082417-31**

Motion by Trustee Steinhoff, seconded by Deputy Mayor Younger to accept two responsible bids received today from Joe Johnson Equipment, Rochester, NY and Industrial Cleaning, Wilmington, NC in reference to the purchase of Sewer jet upon recommendation of the Village Manager.

All in favor - Aye - motion carried

**MOTION TO ADVERTISE
FOR MUNICIPAL I
#082417-32**

Motion by Trustee Steinhoff, seconded by Deputy Mayor Younger authorizing the Village Manager to advertise for the position of Municipal Worker I.

All in favor - Aye - motion carried

**MOTION TO EXTEND
TREASURER'S SEPARATION
AGREEMENT DATE
#082718-33**

Motion by Trustee Lopez, seconded by Trustee Steinhoff to extend the Village Treasurer's separation agreement for an additional two weeks (August 29, 2017) upon recommendation by the Village auditors.
All in favor - Aye - motion carried

**MOTION APPOINTING
ACTING TREASURER
#082718-34**

Motion by Deputy Mayor Younger, seconded by Trustee Steinhoff to appoint Daniel Tucker as Acting Treasurer effective immediately.
All in favor - Aye - motion carried

BOARD REPORTS

Deputy Mayor Younger requested an update on the Nevele Sports program and Manager Stoeckeler replied that a decision should be made by the first week in September.

**MOTION AUTHORIZING
THE USE OF MILL STREET
PARK
#082817-34**

Motion by Trustee Lopez, seconded by Trustee Steinhoff grant permission to the New Testament Church to use the Mill Street Park on August 25 & 26, 2017 from 6-8:30 p.m.
Aye -3; Abstained – Deputy Mayor Younger
Motion carried

**BOARD REPORTS
(continued)**

Manager Stoeckeler spoke to the board about General Control Systems and the SCADA system problems. Also in this discussion was to eliminate the nightly well checks during the week.

There will be an employment opportunities informational meeting to be held at the school on September 6th. This will be hosted by Montreign Casinos.

ADJOURN
#082714-35

Motion by Trustee Steinhoff, seconded by Deputy Mayor Younger to adjourn the meeting at 7:02 p.m.
All in favor - Aye - motion carried

Respectfully submitted,

Noreen Dechon
Village Clerk