

Village of Ellenville
Board Meeting
January 14, 2019

The meeting was called to order with the Pledge of Allegiance by Mayor Kaplan at 5:30 p.m.

PRESENTATION
PRIORITY ONE/ITC

Priority One and ITC were before the Board tonight to present their telephone system package with the Village Board and answer any questions that they may have before the Board makes a decision. The Village Board will vote on this expenditure at the January 28, 2019 meeting.

ROLL CALL

Mayor Jeffrey Kaplan	Present
Deputy Mayor Raymond Younger	Present
Trustee John Gavaris	Present
Trustee Francisco Oliveras	Present
Trustee Patricia Steinhoff	Present

ALSO PRESENT

Joseph P. Stoeckeler, Village Manager
Daniel Tucker, Village Treasurer
Traci Jeter, Village Clerk
Abigail Osgood, Village Attorney
Chief Mattracion
Brian Schug, Code Enforcement Officer

MINUTES

Motion by Trustee Steinhoff, seconded by Trustee Gavaris to accept the minutes of December 10, 2018.
All in favor – Aye –motion carried

PETITIONERS & CORRESPONDENCE

Earl and Karen Thornton – Were not present at tonight’s meeting to except their certificate of appreciation. This certificate will be presented at a later date.

Stacy Cameron – Group Run and Wine Tasting – A representative for Stacy Cameron was before the Board tonight to discuss the event and answer any questions that the Board may have. A certificate of insurance was submitted to the Clerk.

Motion by Trustee Steinhoff, seconded by Deputy Mayor Younger to authorize the Group Run and Wine Tasting event for March 3, 2019.

All in favor – Aye – motion carried

French Corner – The Village Board presented the French Corner with a certificate of appreciation for making the downtown district festive during the holidays.

KMG – 89 Center Street – The Mayor requests that the Board adjourns into executive session at the end of this meeting to discuss litigation on this matter.

Daniel Winn – The Village Clerk spoke on behalf of Mr. Winn tonight. The Clerk informed the Board that Mr. Winn would like the Board to waive the administration fee for his’ snow and ice violation invoice for his’ property located at 2 Roslyn Street. The Mayor and the Board agreed that since this property has had many violations in the past, they decided to take no action on this matter.

Karen Ferguson – Was before the Board tonight to discuss an issue that she had with Umberto Gallo from Warren Street in regards to the stray cats in his’ building. Ms. Ferguson explained to the Board that she had called Mr. Gallo prior to his’ demolition and expressed to him that she would take the cats before he demolished the building and to call her beforehand. He never called and he demolished the building with the cats inside.

Mayor Kaplan suggested to the Building Inspector that maybe the building permit application could be modified by adding a line that would read... To the best of my knowledge, there are no animals present inside the building that I intend to demolish.

Barton and Loguidice – Jason Ballard from Barton and Loguidice was before the Board tonight to discuss resolution(s) #8 and #10 with the Board and answer any questions they may have before approving.

**MOTION TO OPEN
PUBLIC HEARING**

Motion by Deputy Mayor Younger, seconded by Trustee Steinhoff to open the public hearing for the adoption of Local Law 1 of 2019 at 6:05 p.m. – Withdrawal from special reserve fund
All in favor – Aye – motion carried.

Mayor Kaplan stated that with this permissive referendum it will allow for the hiring of a media specialist for the purpose of improving the Village, Town and School District and will also improve the North Gully Falls which is part of the scenic byways and hopefully increase tourism in the Village.

**MOTION TO CLOSE
PUBLIC HEARING**

Motion by Trustee Steinhoff, seconded by Deputy Mayor Younger to close the public hearing at 6:25 p.m.
All in favor – Aye – motion carried.

**MOTION TO ADOPT
LOCAL LAW #1 OF 2019**

Motion by Trustee Steinhoff, seconded by Trustee Gavaris to adopt Local Law 1 of 2019 – Withdrawal from special reserve funds.

Roll Call Vote:

Mayor Kaplan	Aye
Deputy Mayor Younger	Aye
Trustee Oliveras	Aye
Trustee Steinhoff	Aye
Trustee Gavaris	Aye

Motion passed.

Motion by Trustee Steinhoff, seconded by Deputy Mayor Younger to schedule the Mandatory Referendum Election for March 19th from 12:00 noon to 9:00 p.m.

All in favor – Aye – motion carried.

The Village Manager stated after the vote that court is held on that night.

Motion by Trustee Steinhoff, seconded by Deputy Mayor Younger to amend the date to March 20th, 2019 with the same time.

All in favor - Aye – motion carried.

POLICE REPORT

Chief Mattracion spoke about the recent events and upcoming trainings. Chief also informed the Board of the recent resignation of Dispatcher Manning and ask the Board for a motion to accept her resignation.

Motion by Trustee Steinhoff, seconded by Deputy Mayor Younger to accept the resignation of Brooklynn Manning.

All in favor – Aye – motion carried.

Chief Mattracion gave the Board his' recommendations on the parking on Broadhead Street and Tuthill Avenue as follows:

- 1) Broadhead Street – No parking on the west side from Canal to Center Street.
- 2) Tuthill Avenue – No parking on the South side from Market Street to Siegel Drive.

Mayor Kaplan would like the property owners notified of the public hearing.

Motion by Trustee Steinhoff, seconded by Deputy Mayor Younger to schedule a public hearing to amend the parking on Broadhead Street and Tuthill Avenue for February 11, 2019 at 6:15 p.m.

All in favor – Aye – motion carried.

MANAGER'S REPORT

Manager Stoeckeler updated the Board on the following project(s):

1. Emergency Shelter bid – 3rd week in February, 2019
2. Generator Project bid – March 15th, 2019
3. Clinton Street Bridge Project – Design will be done in 2020 and construction will begin the following year.

TREASURER'S REPORT

Treasurer Tucker spoke about resolution(s) #6, #7 and #9 with the Board and answered any questions they may have before approving.

ATTORNEY'S REPORT

Attorney Osgood informed the Board that she will be receiving the title report from Landmark tomorrow (1/15/19) in regards to the sale of Telecom Easement and Assignment with Landmark Dividend LLC and Landmark Infrastructure Holding Company LLC.

BUILDING REPORT

Code Enforcement Officer Schug discussed with the Board upcoming classes for his' department and Planning and Zoning. Mayor Kaplan stated that he has no problem with the Planning and Zoning member(s) who attended last year's training going, however he would like them secondary so that other members may have the chance to attend.

Motion by Trustee Gavaris, seconded by Trustee Steinhoff to authorize five members from the Planning or Zoning Board to attend the annual training conference in Lake Placid, NY in the amount of \$495.00 per person.

All in favor – Aye – motion carried

Motion by Trustee Gavaris, seconded by Trustee Steinhoff to authorize Brian Schug, Nordeen Pickell and Roman Stecyk to attend a training class in Monticello, NY on February 27th, 2019 from 8:30 a.m. – 5:00 p.m. in the amount of \$60.00 per person.

All in favor – Aye – motion carried

Code Enforcement Officer Schug also informed the Board that a Zoning Board member will be leaving. The Mayor would like the Village Clerk to post for this position.

Motion by Trustee Steinhoff, seconded by Deputy Mayor Younger to authorize the Village Clerk to advertise for the vacant Zoning Board of Appeals position

All in favor – Aye – motion carried

RESOLUTIONS:

MOTION TO APPOINT MEMBER/ALTERNATE MEMBER TO ULSTER COUNTY PLANNING BOARD (#1)

Motion by Trustee Oliveras, seconded by Deputy Mayor Younger to appoint Johanna Winer to the Ulster County Planning Board.

All in favor – Aye – motion carried

MOTION AUTHORIZING THE EXPENDITURE TO CALGON CARBON (#2)

Motion by Trustee Oliveras, seconded by Deputy Mayor Younger to authorize the expenditure of \$3,150.00 to Calgon Carbon for annual service to the Sewer Department upon recommendation of the Sewer Department Foreman.

All in favor - Aye – motion carried

MOTION AUTHORIZING VILLAGE MANAGER TO SIGN WAIVER OF POTENTIAL CONFLICT OF INTEREST (#3)

Motion by Trustee Steinhoff, seconded by Deputy Mayor Younger to authorize the Village Manager to sign a waiver of potential conflict of interest with the Ellenville Central School District and the Town of Wawarsing since they currently represent the parties as counsel.

All in favor – Aye – motion carried

**MOTION AUTHORIZING
MAYOR TO SIGN
2016 TAX LIEN
FORECLOSURE AGREEMENT (#4)**

Motion by Deputy Mayor Younger, seconded by Trustee Steinhoff to authorize the Mayor to sign the 2016 Tax Lien Foreclosure Agreement with Ulster County.

All in favor – Aye – motion carried

**MOTION AUTHORIZING
VILLAGE CLERK TO ADVERTISE FOR
RFQS/RFPS FOR ENGINEERING SERVICES
AND ADMINISTRATION SERVICES FOR THE
WATER MAIN AND HYDRANT REPLACEMENT
PROJECTS (#5)**

Motion by Deputy Mayor Younger, seconded by Trustee Steinhoff to authorize the Village Clerk to advertise for RFQs (request for qualifications) for engineering services and RFPs (request for proposals) for administration services for the Water Main and Hydrant Replacement Projects (#364PW152-81) with bids due by 2:00 p.m. on February 8th, 2019.

All in favor – Aye – motion carried

**MOTION APPROVING
RESOLUTION WITH LANDMARK
INFRASTRUCTURE HOLDINGS (#6)**

Motion by Trustee Steinhoff, seconded by Trustee Gavaris to approve the Landmark Infrastructure Holding resolution upon recommendations of the Village Treasurer subject to Attorney review.

All in favor – Aye – motion carried

**MOTION AUTHORIZING
VILLAGE TREASURER TO
PUBLISH THE 2016/2017 OUTSTANDING
TAX LIST (#7)**

Motion for general approval by Trustee Steinhoff, seconded by Deputy Mayor Younger to authorize the Village Treasurer to publish the 2016/2017 outstanding tax list upon recommendation of the Village Treasurer.

All in favor – Aye – motion carried

**MOTION AUTHORIZING
VILLAGE CLERK TO GO
OUT TO BID FOR THE
CDBG SEWER IMPROVEMENT
PHASE II PROJECT (#8)**

Motion by Trustee Steinhoff, seconded by Deputy Mayor Younger to authorize the Village Clerk to go out for bid for the CDBG Sewer Improvement, Phase II project with bids due by February 7th, 2019 at 2:00 p.m. upon recommendation of Barton and Loguidice.

All in favor – Aye – motion carried

**MOTION APPROVING
ISSUANCE OF TAX ANTICIPATION
NOTE (TAN) FOR \$350,000.00 (#9)**

Motion by Deputy Mayor Younger, seconded by Trustee Steinhoff to approve the issuance of a Tax Anticipation Note (TAN) in the amount of \$350,000.00 upon recommendation of the Village Treasurer.

Roll Call Vote:

Mayor Kaplan	Aye
Deputy Mayor Younger	Aye
Trustee Oliveras	Aye
Trustee Steinhoff	Aye
Trustee Gavaris	Aye

Motion passed.

**MOTION APPROVING SUPPLEMENT
FOR ENGINEERING AND GEOPHYSICAL
SERVICES FOR \$103,700.00 (#10)**

Motion by Trustee Steinhoff, seconded by Trustee Oliveras to approve the supplement for engineering and geophysical services in the amount of \$103,700.00 to Barton and Loguidice. This supplement is for the Groundwater Source Improvement Project (Water System Improvement Project).

All in favor – Aye – motion carried

**MOTION APPROVING
RE-APPOINTMENT OF ACTING
VILLAGE JUSTICE (#11)**

Motion by Deputy Mayor Younger, seconded by Trustee Steinhoff to approve the re-appointment of Harvey Levine to Acting Village Justice with term effective 12/1/18 – 11/30/19.

All in favor – Aye – motion carried

**MOTION AUTHORIZING
MAYOR TO SIGN OPTION
AGREEMENT WITH HONOR’S HAVEN (#12)**

Motion by Deputy Mayor, seconded by Trustee Steinhoff to authorize the Mayor to sign an option agreement for well development with Honors Haven.

All in favor – Aye – motion carried

**MOTION APPOINTING
DEPUTY VILLAGE CLERK (#13)**

Motion by Trustee Steinhoff, seconded by Trustee Oliveras to appoint Michelle Booth as Deputy Village Clerk with term ending November, 2019 upon recommendation of the Village Clerk.

All in favor – Aye – motion carried

BOARD REPORTS

Trustee Steinhoff would like to know the status of the Nevele. Mayor Kaplan stated that the Nevele requested another month extension. The Board rejected their request and asks the Village Attorney to proceed. Trustee Steinhoff also inquired about the water running down Canal Street and the Village Manager informed her that the Village is looking into it.

EXECUTIVE SESSION

Motion by Trustee Gavaris, seconded by Trustee Steinhoff to go into executive session at 7:10 p.m. to discuss possible litigation and to reconvene.

All in favor – Aye – motion carried

Motion by Deputy Mayor Younger, seconded by Trustee Oliveras to reconvene at 7:35 p.m.
All in favor – Aye – motion carried

**MOTION TO HIRE
TEMPORARY ASSISTANT
CLERK TO THE JUSTICE**

Motion by Trustee Steinhoff, seconded by Trustee Gavaris to hire Jennifer Smith as a temporary Assistant Clerk to the Justice at the minimum municipal rate salary up to ten hours per week for four weeks. This will be subject to an interview and approval by the Village Manager.
All in favor – Aye – motion carried.

Motion by Trustee Gavaris, seconded by Deputy Mayor Younger to adjourn at 7:37 p.m.
All in favor – Aye – motion carried

Respectfully submitted,

Traci Jeter
Village Clerk