

Village of Ellenville  
Board Meeting  
September 23, 2019

The meeting was called to order with the pledge of allegiance by Mayor Kaplan at 5:30 p.m.

**ROLL CALL**

Mayor Jeffrey Kaplan	Present
Deputy Mayor Raymond Younger	Present
Trustee John Gavaris	Present
Trustee Francisco Oliveras	Present
Trustee Patricia Steinhoff	Present

**ALSO PRESENT**

Noreen Dechon, Village Manager  
Traci Jeter, Village Clerk  
Daniel Tucker, Village Treasurer  
Abigail Osgood, Village Attorney  
Brian Schug, Code Enforcement Officer

Mark Steinhoff, Planning Board Chairman  
Darlene Maizer, Planning Board Member  
Carl Rosenstock, Planning Board Member  
Keith York, Zoning Board Member

The meeting tonight was to discuss the zoning districts; Airbnb's and subsidized Senior Housing. Both Boards will meet again at a later date to look at the Village's comprehensive plan and to continue discussing the issues presented at tonight's meeting.

The regular scheduled meeting was called to order with the pledge of allegiance by Mayor Kaplan at 6:15 p.m.

## ROLL CALL

Mayor Jeffrey Kaplan	Present
Deputy Mayor Raymond Younger	Present
Trustee John Gavaris	Present
Trustee Francisco Oliveras	Present
Trustee Patricia Steinhoff	Present

## ALSO PRESENT

Noreen Dechon, Village Manager  
 Traci Jeter, Village Clerk  
 Daniel Tucker, Village Treasurer  
 Abigail Osgood, Village Attorney  
 Brian Schug, Code Enforcement Officer

## APPROVAL OF MINUTES

Motion by Deputy Mayor Younger, seconded by Trustee Steinhoff to approve the minutes of August 12<sup>th</sup> and September 9<sup>th</sup>, 2019 with changes.  
 All in favor – Aye – motion carried

## PETITIONERS & CORRESPONDENCE

Church of God – Mayor Kaplan spoke to the Board about the noise that came from the Church of God service held at Resnick Park on September 13<sup>th</sup> – 15<sup>th</sup>, 2019 and would like to make a motion to only allow permission for public announcement systems based on the location of Village owned properties.

Motion by Trustee Steinhoff, seconded by Trustee Oliveras to approve only allowing public announcement systems based on the location of Village owned properties.  
 All in favor – Aye – motion carried.

Presentation of check from the Joseph Stoeckeler Course Tournament – Chief Mattracion, Theresa Stoeckeler, Mary Sheeley, Michael Stoeckeler and Daniel Tucker were before the Board tonight to present the Board with a check of \$15,500.00 from the proceeds from the Joseph Stoeckeler Golf Tournament.

**POLICE:**

Chief Mattracion updated the Board of upcoming events and trainings and spoke about Halloween and Devil's night.

Chief Mattracion also recommends that a one way sign should be put up in the Village owned parking lot near Spectrum and cars should exist onto Ann Street. He also informed the Board that a letter was sent to the DOT in regards to the no turn on red from Canal and Center Street onto 209.

Mayor Kaplan spoke about the walk today at Berme Road Park and wanted to thank Michael and his' department for a great job cleaning up.

**MANAGER'S REPORT**

Manager Dechon addressed the Board that Smoken Mo's, Aroma Thyme and Muhammed have not yet paid their parking lot fees. Mayor Kaplan would like a letter sent out addressing that if these fees are not paid by a due date then they will be ticketed and their equipment will be removed from the parking spaces.

Manager Dechon spoke about the meeting with the landscape architecture for the club and a follow up meeting will be held October 10, 2019.

Mayor Kaplan spoke about a proposal from Tom Maerling for snow tubes at a price of \$35.00 per tube and would like a motion to purchase 15 snow tubes for the winter park.

Motion by Trustee Steinhoff, Seconded by Deputy Mayor Younger to purchase 15 snow tubes at \$35.00 per tube and this expenditure will be paid from the Joseph Stoeckeler Memorial Park and Golf Course account.

Mayor Kaplan would like Brian Schug to get proposals for a tow.

Manager Dechon also spoke about a meeting she had today with the Treasurer, Village Clerk and Pilsun from Honor's Haven. Honor's Haven is looking to hook up a sewer flow meter and for additional discounts. The Board decided not to take any action at this time.

## **TREASURER'S REPORT**

Treasurer Tucker asked the Board to authorize a 90 day Certificate of Deposit of \$400,000.00 which will give the Village extra revenue for the winter.

Treasurer Tucker informed the Board that the Village has 1.4 million in the general fund and the tax account is also included in this amount.

Mayor Kaplan would like for the Treasurer to check with the Comptroller's Office before opening up the CD (Resolution #7).

Treasurer Tucker informed the Board of what he had learned at the conference that he attended last week in Saratoga Springs.

## **BUILDING REPORT**

Code Enforcement Officer Schug spoke about the lack of staffing in the building department and spoke about the recent ad for a Municipal Code Assistant. He would like the Board to advertise for a part-time secretary in the Building Department (Resolution #4).

## **ATTORNEY'S REPORT**

Attorney Osgood ask the Board if the Village could do the tax auction on October 17<sup>th</sup> themselves instead of using the auction firm hired by the Board.

Mayor Kaplan would like Attorney Osgood to contact Diane from the County to see if this auction firm reaches out to groups that they know to encourage them to attend these auctions and to also contact the auction firm to see if they are still interested. The Village will hold a special meeting to decide on whether or not they want to use them based on their decision.

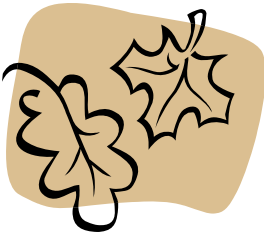
Mayor Kaplan additionally would like for Attorney Osgood to follow-up on questions from the joint Planning and Zoning meeting tonight.

**RESOLUTIONS**

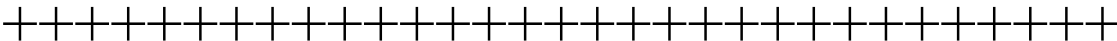
**MOTION TO SCHEDULE FALL  
CLEAN-UP  
(RESOLUTION #1)**

Motion by Trustee Steinhoff, seconded by Deputy Mayor Younger to schedule fall clean-up for the last two weeks in October and the first two weeks in November upon recommendation of the Street Department Foreman.

All in favor – Aye – motion carried



**VILLAGE OF ELLENVILLE  
FALL 2019 CLEAN-UP SCHEDULE**



**Center Street and Areas South of Center Street**

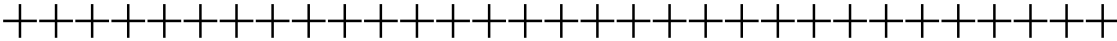
Monday, Oct. 21<sup>rd</sup> through Friday Oct. 25<sup>th</sup>

Monday Nov 4<sup>th</sup> through Friday Nov 8<sup>th</sup>

**Areas North of Center Street**

Monday Oct. 28<sup>th</sup> through Friday Nov. 1<sup>rd</sup>

Monday Nov. 11<sup>th</sup> through Friday Nov. 15<sup>th</sup>



Residents are requested not to use bags. Items which will be picked up are leaves, yard waste, tree limbs and brush. Tree limbs and brush must be in lengths no larger than four feet, tied in bundles and in separate piles or will not be picked up.

Absolutely no car parts, building materials, paint cans, roofing materials, stones, rocks, drums of any size, tires, appliances or the like will be picked up.

No pick up will occur prior to the above dates; as such, residents are requested not to place items at curbside prior to the weekend before the scheduled pickup. For further information, contact the Ellenville Street Department at 647-5650 or Village Hall at 647-7080.

**Due to safety reasons for the Holiday(s) please reframe from putting the above items out on October 30<sup>th</sup> and October 31<sup>st</sup>**

**MOTION TO AUTHORIZE  
COURT CLERK TO ATTEND  
FALL CONFERENCE  
(RESOLUTION #2)**

Motion by Deputy Mayor Younger, seconded by Trustee Oliveras to authorize the Court Clerk to attend the 39<sup>th</sup> Annual Fall Conference in Syracuse, New York on Sunday, September 29, 2019 – Wednesday, October 2, 2019 in the amount of \$972.01 upon recommendation of Judge Parker.

All in favor – Aye – motion carried

**MOTION TO AUTHORIZE  
STREET DEPARTMENT TO  
PUT UP SIGNS  
(RESOLUTION #3)**

Motion by Deputy Mayor Younger, seconded by Trustee Steinhoff to authorize the Street Department to put up no exit signs (leaving parking lot onto Canal Street) on the Village own parking lot subject to the Chief of Police confirming with Spectrum that they have no problem with these signs.

All in favor – Aye – motion carried

**MOTION TO AUTHORIZE  
VILLAGE CLERK TO ADVERTISE  
FOR PART-TIME SECRETARY  
IN THE BUILDING DEPARTMENT  
(RESOLUTION #4)**

Motion by Trustee Steinhoff, seconded by Deputy Mayor Younger to authorize the Village Clerk to advertise for a part-time secretary in the Building Department per the guidelines of the Local 750 White Collar unit and subject to review by Ulster County's requirements for this position upon recommendation of the Code Enforcement Officer.

All in favor – Aye – motion carried

**MOTION TO AUTHORIZE  
THE EXPENDITURE TO SANTI  
LAWN CARE  
(RESOLUTION #5)**

Motion by Deputy Mayor Younger, seconded by Trustee Oliveras to authorize the expenditure of \$7,500.00 to Santi Lawn Care for the removal of eight trees in the Village upon recommendation of the Street Department Foreman.

All in favor – Aye – motion carried

**MOTION TO TABLE AUTHORIZING  
MAYOR TO SIGN SEPARATION AGREEMENT  
WITH EMPLOYEE #34363  
(RESOLUTION #6)**

Motion by Deputy Mayor Younger, seconded by Trustee Oliveras to table authorizing the Mayor to sign the separation agreement with employee #34363 until they discuss this in executive session.

All in favor – Aye – motion carried

**MOTION AUTHORIZING  
THE VILLAGE TREASURER  
TO OPEN CD  
(RESOLUTION #7)**

Motion by Trustee Steinhoff, seconded by Trustee Oliveras to authorize the Village Treasurer to open a \$400,000.00 90 day Certificate of Deposit (CD) for cash management subject to review by the Comptroller's Office upon recommendation of the Village Treasurer.

All in favor – Aye – motion carried

**MOTION AUTHORIZING  
KENNETH BOVO TO ATTEND  
THE NYS BUILDING OFFICIAL  
CONFERENCE  
(RESOLUTION #8)**

Motion by Trustee Steinhoff, seconded by Deputy Mayor Younger to authorize Kenneth Bovo to attend the NYS Building Official Conference in Kingston, New York at the Best Western in the amount of \$315.00 upon recommendation of the Code Enforcement Officer.

All in favor – Aye- motion carried

**MOTION AUTHORIZE  
PAYMENT TO  
TECTONIC ENGINEERING  
(RESOLUTION #9)**

Motion by Deputy Mayor Younger, seconded by Trustee Steinhoff to authorize payment in the amount of \$14,840.80 to Tectonic Engineering Services for the Beer Kill Levee Repair Project upon recommendation of the Code Enforcement Officer and the Village Treasurer.

**MOTION AUTHORIZE  
PAYMENT TO  
BARTON AND LOGUIDICE  
(RESOLUTION #10)**

Motion by Deputy Mayor Younger, seconded by Trustee Steinhoff to authorize the following payments in the amount of \$57,557.52 to Barton and Loguidice upon recommendation of the Code Enforcement Officer and Village Treasurer:

- 1) Engineering for the Hydrant, valve and Main Improvement Project - \$10,527.30 (CDBG)
- 2) Engineering for Flood and Erosion Control - \$20,844.85 (NY Rising)
- 3) Est. 4 – Clinton Avenue over North Gully Bridge Rehabilitation Project - \$26,185.37 (DASNY)



**BOARD REPORT**

The Board had nothing at this time.

**EXECUTIVE SESSION**

Motion by Deputy Mayor Younger, seconded by Trustee Steinhoff to go into executive session at 6:59 p.m. to discuss resolution #6 and to reconvene for the purpose of a possible vote by the Board.

All in favor – Aye – motion carried

**MOTION TO RECONVENE**

Motion by Trustee Gavaris, seconded by Deputy Mayor Younger to reopen the general meeting at 7:07 p.m.

All in favor – Aye – motion carried

**MOTION TO AUTHORIZE  
MAYOR TO SIGN SEPARATION AGREEMENT  
WITH EMPLOYEE #34363  
(CONTINUED FROM RESOLUTION #6)**

Motion by Deputy Mayor Younger, seconded by Trustee Gavaris to authorize of the Mayor to sign the separation agreement with employee #34363 as amended.

All in favor – Aye – motion carried

**ADJOURN**

Motion by Deputy Mayor Younger, seconded by Trustee Gavaris to adjourn meeting at 7:09 p.m.

All in favor – Aye – motion carried

Respectfully submitted,

Traci Jeter  
Village Clerk