

VILLAGE OF ELLENVILLE  
BOARD MEETING  
January 27, 2020  
6:00 p.m.

Meeting called to order with the Pledge of Allegiance by Mayor Kaplan at 6:00 p.m.

ROLL CALL

Mayor Jeffrey Kaplan	Present
Deputy Mayor Younger	Present
Trustee Francisco Oliveras	Present
Trustee Patricia Steinhoff	Present
Trustee Moschetta	Present

ALSO PRESENT

Michael Warren, Village Manager  
Traci Jeter, Village Clerk  
Daniel Tucker, Village Treasurer  
Abigail Osgood, Village Attorney  
Brian Schug, Village Code Enforcement Officer

APPROVAL OF MINUTES

Motion by Deputy Mayor Younger, seconded by Trustee Steinhoff to approve the minutes of December 9, 2019 with corrections. All in favor – Aye – motion carried

POLICE REPORTS

Chief Mattracion updated the Board on the recent trainings and events in the Village.

Mayor Kaplan informed the Chief that the Police need to check sidewalks after a storm and make a list of sidewalks which need to be cleared especially the sidewalks near the school. Chief Mattracion said that he will keep an eye on it.

## SEWER REPORT

Motion by Deputy Mayor Younger, seconded by Trustee Steinhoff to authorize the expenditure of \$12,600.00 to Calgon Carbon for one on-site service per year for years 2020, 2021 and 2022 (\$4,200.00 per year) subject to that this will be paid off within three year of the contract and if not will be table and put back on the agenda for discussion.

All in favor – Aye – motion carried

Motion by Trustee Steinhoff, seconded by Deputy Mayor Younger to authorize the expenditure of \$4,422.00 to Siewert Equipment for an emergency repair on January 23, 2020 upon recommendation of the Sewer Department Foreman.

All in Favor – Aye- motion carried

Motion by Trustee Steinhoff, seconded by Trustee Oliveras to authorize the expenditure of \$15,000.00 to Fairfield Service Company for an Annual Preventative Maintenance Contract on the bar screen (\$3,000.00 per visit) subject to that this will be paid off within five years of the contract and if not will be table and put back on the agenda.

All in favor – Aye – motion carried

Mayor Kaplan asked Manager Warren to look into whether or not Barton and Loguidice are doing what they should be doing at the plant and if not; Mayor Kaplan would like Manager Warren to look into other engineering services.

## MANAGER'S REPORT

Village Manager updated the Board of the following project(s):

Fire Hydrant Grant – The Village received a grant of \$50,000.00 for eight fire hydrants and the Water Department is working on it.

Sullivan County Paving Construction – Would like to rent two Office spaces on the third floor and is on the agenda tonight for approval (resolution #5).

Mayor Kaplan would like Manager Warren to look into why the number of gallons used is much higher than what is being billed Out on the water and sewer bills and to make sure that the SCADA system is working.

#### TREASURER'S REPORT

Treasurer Tucker would like the Board's authorization to issue a Tax Anticipation Note (TAN) up to \$350,000.00 for 6 months (resolution #6).

#### ATTORNEY'S REPORT

Mayor Kaplan asked Attorney Osgood what was needed to dissolve the Village Court and Attorney Osgood stated that a local law needs to be passed and has to go to a public vote. Attorney Osgood also stated that if and when this law is passed it will not go into effect until the end of the Judge's term of 11/30/2022.

Mayor Kaplan also asked the Chief again about the work load in the Court since the new regulations and Chief Mattracion informed him that he will give him an answer at the next meeting.

#### BUILDING DEPARTMENT

Code Enforcement Officer Schug spoke about the proposed short term rental code changes and the Code Enforcement Officer and Board spoke about it at great lengths.

Code Enforcement Officer Schug spoke again about needing help in his' department and would like the Board of authorize the Clerk to advertise for the position of Field Assessment Worker.

Motion by Trustee Steinhoff, seconded by Deputy Mayor Younger to authorize the Village Clerk to advertise for a Field Assessment Worker in the Building Department with applications due by end a business on March 3<sup>rd</sup>, 2020.

All in favor – Aye- motion carried

Code Enforcement Officer Schug also spoke about the soon to be requirements in Ulster County that an electrician working in Ulster County will soon have to be licensed.

## RESOLUTIONS

### MOTION FOR MANAGER TO SIGN LEASE AGREEMENT (RESOLUTION #1)

Motion by Trustee Steinhoff, seconded by Trustee Oliveras to authorize the Village Manager to sign a six year lease agreement with NYCOMCO in the amount of \$554.00 per month for radios used at the Street, Water and Sewer Departments.  
All in favor – Aye – motion carried

### MOTION AUTHORIZING THE EXPENDITURE TO PEAK POWERS (RESOLUTION #2)

Motion by Deputy Mayor Younger, seconded by Trustee Steinhoff to authorize the expenditure of \$1,090.50 to Peak Power Systems for the Bi-Annual generator service maintenance agreement for the Fallsview Well and Pine Street Well site with term effective February 1, 2020 – January 31, 2021 subject to reaching out to Peak Powers to extend additional years to save money.  
All in favor – Aye – motion carried

MOTION HIRING  
SEASONAL WORKERS AT  
THE JOSEPH STOECKELER  
MEMORIAL PARK  
(RESOLUTION #3)

Motion by Trustee Steinhoff, seconded by Trustee Moschetta to hire Carlos Alicea, Corey Pizarro, Michael Alajnovic, John Avery Sr. and Marjorie Frasca as seasonal help at the Joseph Stoeckeler Memorial Park and Gold Course at a rate of \$15.00 per hour. All in favor – Aye- motion carried

Motion by Trustee Steinhoff, seconded by Trustee Moschetta to also increase Nicholas Tucker and Stanley Lupinski who were previously hired at an hourly rate of \$12.00 to \$15.00 an hour. All in favor – Aye- motion carried

MOTION APPOINTING  
ROGER BUCHWALTER  
TO PARK AND RECREATION  
COMMITTEE  
(RESOLUTION #4)

Motion by Trustee Steinhoff, seconded by Trustee Moschetta to appoint Roger Buchwalter to the Park and Recreation Committee to fill the term of Dan Johnson who resigned as of December 30, 2019 upon recommendation of the Park and Recreation Committee. This term will expire December 31, 2020. All in favor – Aye- motion carried

MOTION LEASING OF  
TWO OFFICES SPACES  
ON THE THIRD FLOOR  
(RESOLUTION #5)

Motion by Deputy Mayor Younger, seconded by Trustee Steinhoff authorizing the leasing of two office spaces on the 3<sup>rd</sup> floor to Sullivan County Paving Construction effective February 1, 2020 in the amount of \$275.00 per office. All in favor – Aye –motion carried

MOTION AUTHORIZING  
TREASURER TO ISSUE A  
TAX ANTICIPATION NOTE (TAN)  
(RESOLUTION #6)

Motion by Trustee Steinhoff, seconded by Trustee Moschetta to authorize the Village Treasurer to issue a Tax Anticipation Note (TAN) up to \$350,000 for 6 months subject to reducing the amount based on village properties that are not collectable.

ROLL CALL:

Mayor Kaplan	-AYE
Deputy Mayor Younger	-AYE
Trustee Steinhoff	-AYE
Trustee Oliveras	-AYE
Trustee Moschetta	-AYE

All in favor – Aye – motion carried

BOARD REPORTS

Trustee Moschetta – Received a quote from Hornbeck for \$4,250.00 to install electric to the pole barn at the Street Department and will be getting two other quotes soon.

Mayor Kaplan asked Trustee Moschetta if he would be the liaison between the Village and the Town of Wawarsing since he has a great rapport with the Town and he said accepted.

Trustee Steinhoff – Nothing at this time

Deputy Mayor Younger – Nothing at this time

Trustee Oliveras – Nothing at this time

ADJOURN

Motion by Trustee Steinhoff, seconded by Deputy Mayor Younger to go into executive session to discuss personal at 8:01 p.m. and not to reconvene.

All in favor – Aye – motion carried

Respectfully submitted,

Traci Jeter  
Village Clerk