

VILLAGE OF ELLENVILLE
BOARD MEETING
July 13, 2020
6:00 p.m.
PUBLIC/ZOOM MEETING

Meeting called to order with the Pledge of Allegiance by Mayor Kaplan at 6:00 p.m.

ROLL CALL	Mayor Jeffrey Kaplan	Present
	Deputy Mayor Younger	Present
	Trustee Francisco Oliveras	Present
	Trustee Patricia Steinhoff	Present
	Trustee Moschetta	Present

ALSO PRESENT

Michael Warren, Village Manager
Traci Jeter, Village Clerk
Daniel Tucker, Village Treasurer
Abigail Osgood, Village Attorney
Brian Schug, Code Enforcement Officer - VIA ZOOM

APPROVAL OF
MINUTES

Motion by Trustee Steinhoff, seconded by Trustee Oliveras to approve the minutes of June 8, 2020 with amendments.
All in favor – Aye- motion carried

MOTION TO OPEN
PUBLIC HEARING – LOCAL
LAW #4 OF 2020

Motion by Trustee Steinhoff, seconded by Trustee Moschetta to open the public hearing at 6:15 p.m. on Local Law #4 of 2020 – Chapter 30 – Procurement Policy
All in favor – Aye- motion carried

Attorney Osgood recommends to the Board to amend Chapter 30 – Procurement Policy by deleting what is there now and replace it with the new language presented.

MOTION TO CLOSE
PUBLIC HEARING – LOCAL
LAW #4 OF 2020

Motion by Trustee Oliveras, seconded by Trustee Steinhoff to close the public hearing at 6:26 p.m. on Local Law #4 of 2020 – Chapter 30 – Procurement Policy
All in favor – Aye- motion carried

MOTION TO ADOPT
LOCAL LAW #4 OF 2020 –
CHAPTER 30 – PROCUREMENT
POLICY

Motion by Trustee Oliveras, seconded by Trustee Steinhoff to adopt Local Law #4 of 2020 –Chapter 30 – Procurement Policy.

ROLL CALL:

Mayor Kaplan	-	AYE
Deputy Mayor Younger	-	AYE
Trustee Steinhoff	-	AYE
Trustee Oliveras	-	AYE
Trustee Moschetta	-	AYE

All in favor – motion carried

PETITIONERS & CORRESPONDENCES:

Michelle Knee - 62 Market Street - Was before the Board tonight to discuss a problem with a fence permit that had been previously approved and now seems to be a problem.

This fence was discussed at great lengths and Mayor Kaplan wanted a motion to hold a public hearing on July 27, 2020 at 6:15 p.m. to review the application to obtain a special permit to allow a 6ft privacy fence on the side of their property at 62 Market Street and also suggested that the Board stops to see the fence.

Motion by Trustee Steinhoff, seconded by Trustee Moschetta to hold a public hearing on Monday, July 27, 2020 at 6:15 p.m. to review the application of Alan and Michelle Knee to obtain a special permit to allow a 6ft privacy fence on the side of their property at 62 Market Street.

All in favor – Aye – motion carried

Ray Labonte – 44 Warren Street - Was before the Board tonight to discuss a problem with his' neighbors at 23 Church Street, 55 Warren Street and the yellow house on Ann Street. Mr. Labonte stated that with the drugs, motorcycle gangs, loud rap music until mid-night and the riding of four-wheelers constantly up and down the road day and night it all needs to stop. Mr. Labonte said the only police presence is when he calls them to complain.

Mayor Kaplan instructed the Chief to have a police car in the area on a regular basis.

Peter Backman – 47 Warren Street - Was before the Board tonight to discuss the same issues that he is also having with the same neighbors.

Ellenville Nursery School – Requesting to hold a fundraising event on Saturday, July 25th and Sunday, July 26th, 2020 at 23 Washington Avenue from 9:00 a.m. to 3:00 p.m. on both days. (Resolution #2)

Letter from the Shawangunk Garden Club – Board received a letter from the Club expressing their gratitude for the wonderful assistance of the Village of Ellenville Street Department under the supervision of Michael Jeter.

Christ Lutheran Church – Requesting to hold their annual yard sale on September 17th, 18th and 19th at 105 Center Street from 9:00 a.m. to 3:00 p.m. on all days. (Resolution #4)

Michael Jeter – Was before the Board tonight to discuss the Spring/Fall Clean-up after the clean-up due date. Michael Jeter asked the Board if there was a way the Village could enforce the putting out of leaves and branches after the pick-up date.

Mayor Kaplan would like a notice sent out with the water bills informing the residence that the Village is changing its pick-up policy in that after the due date there will be a surcharge for pick-up.

POLICE REPORT:

Chief Mattracion updated the Board on current incidents, department issues and events.

Deputy Mayor Younger wanted the Chief to know that he has also received complaints about ATV's on Nevins Street.

MANAGER'S REPORT:

Manager Warren spoke about the following:

- 1) Third floor lease – Tenant would like to lease a room on the third floor for two months (Resolution #3)

Mayor Kaplan would like to raise the rent with the next lease agreement.

- 2) Berme Road Park/Basketball courts/ballfield – Discussion to open parks and courts.

Motion by Trustee Steinhoff, seconded by Trustee Oliveras to open the Berme Road Park and Basketball Courts under the conditions that social distancing is kept and that the number of adults/children is limited to fifteen at the playground and four at the courts.

- 3) Memorandum of Agreement – Police Department – On the agenda tonight for approval (Resolution #8)

- 4) Awarding of the Emergency Shelter Bid – On the agenda tonight for approval (Resolution #9 and #10)

TREASURER'S REPORT

Nothing at this time

ATTORNEY REPORT:

Nothing at this time

Mayor Kaplan would like Attorney Osgood to have material on hotels/motels for the next meeting for discussion.

BUILDING REPORT:

Code Enforcement Officer Schug went over the monthly summary report for June, 2020 with the Board and answered any questions that they had.

RESOLUTIONS:

MOTION TO HIRE
SARAH STEVENS AS
SEASONAL HELP
(RESOLUTION #1)

Motion by Trustee Steinhoff, seconded by Trustee Moschetta to hire Sarah Stevens as seasonal help at the Joseph Stoeckeler Memorial Park and Golf Course at a rate of \$15.00 per hour effective immediately.

All in favor – Aye- motion carried

MOTION TO AUTHORIZE
ELLENVILLE NURSEY SCHOOL
FUNDRAISER
(RESOLUTION #2)

Motion by Trustee Steinhoff, seconded by Trustee Moschetta to authorize the Ellenville Nursery School to hold a fundraising event on Saturday, July 25th and Sunday, July 26th at 23 Washington Avenue from 9:00 a.m. to 3 p.m. each day.

All in favor – Aye- motion carried

MOTION TO AUTHORIZE
MANAGER TO SIGN 3RD
FLOOR LEASE
(RESOLUTION #3)

Motion by Trustee Oliveras, seconded by Trustee Moschetta to authorize the Village Manager to sign the lease to rent a room on the third floor to AK Launch for two months in the amount of \$550.00 (\$275.00 per month).

All in favor – Aye – motion carried

MOTION TO AUTHORIZE
CHRIST LUTHERAN CHURCH TO
HOLD YARD SALE
(RESOLUTION #4)

Motion by Trustee Steinhoff, seconded by Deputy Mayor Younger to authorize the Christ Lutheran Church to hold a yard sale on September 17th, 18th and 19th at 105 Center Street from 9:00 a.m. – 3:00 p.m. each day.
All in favor – Aye – motion carried

MOTION TO AWARD CIRCLE AVENUE
WATER MAIN, HYDRANT AND VALVE
REPLACEMENT PROJECT BID
(RESOLUTION #5)

Motion by Deputy Mayor Younger, seconded by Trustee Oliveras to award the Circle Avenue Water Main, Hydrant and Valve Replacement Project bid to Amity Construction Corp. in the amount of \$599,995.00 upon recommendation of Barton and Loguidice.
All in favor – Aye- motion carried

MOTION TO VOID WATER/SEWER
BILL #2850
(RESOLUTION #6)

Motion by Trustee Steinhoff, seconded by Trustee Moschetta to void water/sewer bill #2850 in the amount of \$1,447.23 for water and sewer service since this property is owned by the Village.
All in favor – Aye- motion carried

MOTION TO AUTHORIZE
TREASURER/PAYROLL CLERK
TO PAY OUT
NY RISING HOURS
(RESOLUTION #7)

Motion by Deputy Mayor Younger, seconded by Trustee Steinhoff to authorize the Treasurer/Payroll Clerk to pay out NY Rising hours to employees working with NY Rising. These hours are reimbursed through NY Rising.
All in favor – Aye – motion carried

MOTION TO APPROVE
MEMORANDUM OF AGREEMENT
BETWEEN VILLAGE OF ELLENVILLE
AND POLICE BENEVOLENT ASSOCIATION
(RESOLUTION #8)

Motion by Deputy Mayor Younger, seconded by Trustee Moschetta to approve the memorandum of agreement between the Village of Ellenville and the Village of Ellenville Police Benevolent Association upon recommendation of the Chief of Police, Village Manager and Village of Ellenville Labor Attorney.
All in favor – Aye – motion carried

MOTION TO AWARD GENERAL
CONTRACTING BID ON
EMERGENCY SHELTER PROJECT
TO BARONE CONSTRUCTION
(RESOLUTION #9)

Motion by Trustee Steinhoff, seconded by Deputy Mayor Younger to award the general contracting bid for the Emergency Shelter Project to Barone Construction Group in the amount of \$1,240,000.00.
All in favor – Aye- motion carried

MOTION TO AWARD ELECTRIC BID ON
EMERGENCY SHELTER PROJECT
TO LKM, LTD
(RESOLUTION #10)

Motion by Trustee Steinhoff, seconded by Deputy Mayor Younger to award the electrical bid for the Emergency Shelter Project bid to LKM, LTD in the amount of \$169,500.00.
All in favor – Aye – motion carried

MOTION TO INCREASE THE
SALARY OF THE VILLAGE CLERK
(RESOLUTION #11)

Motion by Trustee Moschetta, seconded by Trustee Steinhoff to increase the salary of the Village Clerk from \$50,000.00 to \$52,000.00 effective July 8, 2020 upon recommendation of the Village Manager.
All in favor – Aye – motion carried

MOTION TO SCHEDULE
THE NEXT NEIGHBORHOOD
WALK FOR JOSEPH STOECKELER
MEMORIAL PARK AND GOLF
COURSE

Motion by Trustee Steinhoff, seconded by Trustee Oliveras to schedule the next neighborhood walk for the Joseph Stoeckeler Memorial Park and Golf Course.
All in favor – Aye – motion carried

BOARD REPORTS:

Trustee Moschetta – Nothing at this time

Trustee Oliveras – Wanted to know if the gazebo has electric and what was being done about the people hanging out inside.

Mayor Kaplan suggested maybe moving the gazebo to the Berme Road Park and asked Michael Jeter to get price proposals.

Deputy Mayor Younger stated that it really does not need to be moved but needs to be enforced by the Police.

Michael Jeter stated that the gazebo has electric and if you move the gazebo you are still going to have the same problems only now it will be out of eyesight.

Trustee Steinhoff – Wanted a letter of thanks to go out to the Town of Wawarsing Highway Department thanking them for assisting the Street Department in removing the tree at the club.

Deputy Mayor Younger – Nothing at this time

ADJOURN

Motion by Deputy Mayor Younger, seconded by Trustee Moschetta to adjourn the meeting at 7:29 p.m.
All in favor – Aye – motion carried

Respectfully submitted,

Traci Jeter
Village Clerk