VILLAGE OF ELLENVILLE

BOARD MEETING

January 10, 2022

6:00 p.m.

PUBLIC/ZOOM MEETING

Meeting called to order with the Pledge of Allegiance by Mayor Kaplan at 6:00 p.m.

SWEARING IN OF NEWLY ELECTED TRUSTEE – Thomas Briggs

ROLL CALL: Mayor Jeffrey Kaplan Present

Deputy Mayor Younger Present by Zoom

Trustee Nibe Present

Trustee Briggs Present

ALSO, PRESENT Michael Warren, Village Manager

Traci Jeter, Village Clerk

Brian Schug, Code Enforcement Officer

Kareen Donohue, Village Treasurer

DISCUSSION: Cannabis Retail Dispensaries

Mayor Kaplan would like Code Enforcement Officer Schug to invite the Planning and Zoning Board to meet with the Board on February 28, 2022 at 6:00 p.m. to discuss the cannabis retail dispensaries laws.

Motion by Trustee Briggs, seconded by Trustee Nibe to invite Planning and Zoning Board members to the meeting of February 28, 2022 at 6:00 p.m. to discuss the cannabis retail dispensaries laws.

All in favor – Aye – motion carried

PUBLIC HEARING:

Motion by Trustee Briggs, seconded by Trustee Nibe to open public hearing at 6:15 p.m. to discuss Local Law #1 of 2022 – 3-5 Clinton Avenue – Zoning amendment to change 3-5 Clinton Avenue from I-2 (General Industry District) to B-3 (Highway Business District).

All in favor – Aye – motion carried

Motion by Trustee Briggs, seconded by Trustee Nibe to close public hearing at 6:45 p.m.

All in favor – Aye – motion carried

Motion by Trustee Briggs, seconded by Trustee Nibe to amend the zoning map change in the area of 3-5 Clinton Avenue from I-2 (General Industry District) to B-3 (Highway Business District).

All in favor – Aye- motion carried

ROLL CALL VOTE:

Mayor Kaplan AYE

Deputy Mayor Younger AYE

Trustee Nibe AYE

Trustee Briggs AYE

Motion by Trustee Briggs, seconded by Trustee Nibe to rescind previous motion on October 13, 2021 to amend the zoning change in the area of 3-5 Clinton Avenue from I-2 to B-3.

All in favor – Aye – motion carried

APPROVAL OF MINUTES:

Motion by Trustee Nibe, seconded by Trustee Briggs to approve the minutes of October 25, 2021.

All in favor – Aye – motion carried

PETIONERS AND CORRESPNDENCES:

Stan Rubin – 21 Center Street – Plaque presentation – The Village Board presented a plaque to Mrs. Phyllis Rubin who was there on behalf of Mr. Rubin for his dedicated service to the Village of Ellenville, Ellenville First Aid and Rescue Squad and Hunt Memorial Building.

Marcos Fernandez – Would like to put a vending machine in the Village Government Center lobby.

Motion by Deputy Mayor Younger, seconded by Trustee Nibe to authorize Marcos Fernandez to install a vending machine in the Government Center lobby subject to the following:

1. Ten percent of the gross receipts go to Family of Ellenville or Community Action and copy of letter to Family of Ellenville or Community Action stating profit donations to the Village Manager.
2. Two percent of gross receipts go to the Village of Ellenville for electricity and space.
3. Village Manager receives list of actual description, size and products offered before machine is installed.
4. After installation, Villager Manager and Fire Code Inspector will review safety and non-interference functions for Court room.

All in favor – Aye – motion carried

Joint Historic Preservation Committee - Jeff Slade was before the Board tonight to nominate the Terrace Motel as a Village Landmark.

Mayor Kaplan stated that before a motion can be made, a public hearing must be set so residence can be heard on this matter.

Motion by Trustee Briggs, seconded by Trustee Nibe to set public hearing for February 14, 2022 at 6:15 p.m. to discuss this matter.

All in favor – Aye – motion carried

Michael Jeter – Street Department Foreman – Was before the Board tonight to discuss modifying Chapter 217 – Vehicles and Traffic - - §217-27 – Parking hours. Overnight parking hours are currently 3:00 a.m. to 7:00 a.m. starting November 15th and ending April 1st.

Mr. Jeter explained that some village residents are not following the law and plowing has become dangerous and sometimes impossible at times for his’ department to plow.

Mayor Kaplan instructed Chief Mattracion to start enforcing overnight parking and see if it helps the issue.

Motion by Trustee Briggs, seconded by Trustee Nibe to set public hearing on February 14, 2022 at 6:30 p.m. to discuss this matter.

All in favor – Aye – motion carried

Mayor Kaplan would also like Attorney Morse to review overnight parking laws in other communities for public hearing discussion.

SEWER REPORT:

Motion by Trustee Briggs, seconded by Trustee Nibe to authorize the expenditure of $8,381.00 to Fairfield Service Company for chain link and chain link attachments for the lock link bar screen upon recommendation of the Sewer Department Forman

All in favor – Aye – motion carried

Motion by Trustee Nibe, seconded by Trustee Briggs to authorize the expenditure of $1,706.00 to MTEK for BioAug (Bio Bugs/grease bugs) upon recommendation of the Sewer Department Foreman.   
All in favor – Aye- motion carried

POLICE REPORT:

Chief Mattracion spoke about the current COVID situation in his’ department and answered any questions that the Board had.

MANAGER REPORT:

Manager Warren discussed the following with the Board:

1. Purchasing of a 2021 Hyundai Excavator – State Bid – Resolution #6

Street Department Foreman Jeter informed the Board that

a jack hammer also comes with the excavator.

1. Purchasing of a Kaufman Trailer – State Bid – Resolution #7
2. Tax Sale – Discussion

Manager Warren informed the Board that he is in the process of holding a tax sale on properties that have not been paid since 2007.

1. Discussion w/Town – Parks, assessor’s office, and emergency shelter

Manager Warren informed the Board that there is a meeting on January 20, 2022 with the Town of Wawarsing Board to discuss these issues.

Manager Warren also stated that the emergency shelter will need operational procedures and committee members in place before opening.

Street Department Foreman Jeter suggested hiring a maintenance person for the Hunt Building.

Mayor Kaplan would like Manager Warren to invite Hunt Committee Members to the meeting of January 24, 2022 to discuss use of the building.

1. Surplus – Miscellaneous office furniture – Resolution #8
2. Government Center Office Leases – Village Manager informed the Board that he looked over all Government Center office lease agreements and most are not being followed. Manager Warren suggested to draw up all new agreements.

Mayor Kaplan would like Attorney Morse to look over current lease agreements and follow up at next meeting.

TREASURER’S REPORT:

Treasurer Donohue discussed with the Board the expense and Joseph Stoeckeler Memorial Park and Golf Course reports and answered any questions they had.

Mayor Kaplan instructed Manager Warren to look into getting the roof repaired at the golf course as soon as possible.

ATTORNEY REPORT:

Nothing at this time

BUILDING REPORT:

Code Enforcement Officer Schug spoke during the public hearing discussion on the zoning map amendment – Local Law 1 of 2022

RESOLUTIONS:

MOTION AUTHORIZING

EXPENIDURE TO

KVS

(Resolution #1)

Motion by Trustee Briggs, seconded by Trustee Nibe authorizing the expenditure of $3,460.98 to KVS (Springbrook) for utility billing and collection standard maintenance with term ending 12/14/2022.

All in favor – Aye – motion carried

MOTION AUTHORIZING

MAYOR TO SIGN

2018 TAX LIEN FORECLOSURE

AGREEMENT - TABLED

(Resolution #2)

Motion by Trustee Nibe, seconded by Trustee Briggs to table authorizing the Mayor to sign the 2018 Tax Lien Foreclosure Agreement with the County upon recommendation of the Village Treasurer.

All in favor – Aye – motion carried

Mayor Kaplan would like Attorney Morse to look into the tax lien

agreement and follow up at next meeting.

MOTION ACCEPTING

RESIGNATION OF

OFFICER MAE

SHERWOOD

(Resolution #3)

Motion by Trustee Nibe, seconded by Trustee Briggs to accept the resignation of Officer Mae Sherwood as part-time police officer effective March 1, 2022 upon recommendation of Chief Mattracion

All in favor – Aye- motion carried

MOTION HIRING

OFFICER AARON

ROBERTS AS PART-TIME

POLICE OFFICER

(Resolution #4)

Motion by Trustee Nibe, seconded by Trustee Briggs to hire Officer Aaron Roberts as part-time police officer effective December 7, 2021 upon recommendation of Chief Mattracion.

All in favor – Aye – motion carried

MOTION ACCEPTING

RESIGNATION OF

OFFICER JESSE ASSENZA

(Resolution #5)

Motion by Trustee Briggs, seconded by Trustee Nibe to accept the resignation of Officer Jesse Assenza as part-time police officer effective January 1, 2022 upon recommendation of Chief Mattracion.

All in favor – Aye – motion carried

MOTION AUTHORIZING

EXPENDITURE TO

A MONTANO COMPANY

(Resolution #6)

Motion by Trustee Briggs, seconded by Trustee Nibe authorizing the expenditure of $60,865.00 to A. Montano Company for a 2021 Hyundai Excavator upon recommendation of the Street Department Foreman. This equipment is on State Bid and will be split between departments with equipment trade-in going towards the Street Department balance (Street - $2,955.00.00 plus $26,000 (trade-in) - $28,955.00, Water - $28,955.00 and Sewer - $28,955.00)

All in favor – Aye – motion carried

MOTION AUTHORIZING

EXPENDITURE TO

KAUFMAN TRAILER

(Resolution #7)

Motion by Trustee Briggs, seconded by Trustee Nibe authorizing the expenditure of $7,928.20 to Kaufman Trailer for the purchase of a trailer to haul the Hyundai Excavator. This trailer is also on State Bid and will be split between departments (Street - $2,642.73, Water - $2,642.73 and Sewer - $2,642.74).

All in favor – Aye- motion carried

MOTION AUTHORIZING

VILLAGE MANAGER

TO SURPLUS

MISCELLANOUES

OFFICE FURNITURE

(Resolution #8)

Motion by Trustee Nibe, seconded by Trustee Briggs to authorize the Village Manager to surplus miscellaneous office furniture.

All in favor – Aye – motion carried

MOTION HIRING

SEASONAL WORKERS

AT THE JOSEPH

STOECKELER MEMORIAL

PARK AND GOLF COURSE

(Resolution #9)

Motion by Trustee Briggs, seconded by Trustee Nibe to hire the following people as seasonal workers at the Joseph Stoeckeler Memorial Park and Golf Course effective January 1, 2022:

1. Caitlyn Moreno - $15.00 per hour not to exceed 20 hrs. per week
2. Bill O’Donnell - $15.00 per hour not to exceed 20 hrs. per week
3. Connor Schwall - $12.00 per hour not to exceed 20 hrs. per week

All in favor – Aye- motion carried

BOARD REPORTS:

Mayor Kaplan – Would like the following:  
  
1) Aerator at Kutscher Pond shut off for the winter

2) Trustee Briggs to oversee the Country Club lease with Eric Cafaro

3) Find water source coming from Zane Street and see if it is a

liable water source

4) Status on no right on red at corners of Canal/Route 209 and

Center/Route 209 – Manager Warren will contact Chief on this matter

5) 5-minute parking sign in front of the Village Cleaners removed since

Cleaners are closed.

Deputy Mayor Younger – Very excited about working with a new Board and with three formers Mayors.

Trustee Nibe – Expressed how she will keep an opened mind on issues and have a willingness to address taxpayers concerns

Trustee Briggs – Great to be back

EXECUTIVE

SESSION:

Motion by Trustee Briggs, seconded by Trustee Nibe to adjourn the meeting at 7:42 p.m.to go into executive session to discuss personnel and real estate matters and to reconvene.

All in favor – Aye – motion carried.

Motion by Trustee Briggs, seconded by Trustee Nibe to reconvene to public session at 8:15 p.m.

All in favor – Aye – motion carried

Motion by Deputy Mayor Younger, seconded by Trustee Nibe to appoint Quetcy Alexander Younger as Village Trustee with term ending

November, 2022.

ADJOURN:

Motion by Trustee Nibe, seconded by Deputy Mayor Younger to adjourn the meeting at 8:29 p.m.

All in favor – Aye – motion carried

Respectfully submitted,

Traci Jeter

Village Clerk