VILLAGE OF ELLENVILLE

BOARD MEETING

JULY 12, 2021

6:00 p.m.

PUBLIC MEETING

Meeting called to order with the Pledge of Allegiance by Mayor Kaplan at 6:00 p.m.

ROLL CALL: Mayor Jeffrey Kaplan Present

Deputy Mayor Younger Present

Trustee Francisco Oliveras Present

Trustee Patricia Steinhoff Present

Trustee Dhasan McComb Present

ALSO, PRESENT Michael Warren, Village Manager

Traci Jeter, Village Clerk

EXECUTIVE SESSION:

Motion by Trustee Oliveras, seconded by Trustee McComb to go into executive session at 6:00 p.m. to discuss personnel matters and to convene to regular session.

All in favor – Aye- motion carried

DISCUSSION:

Mayor Kaplan publicly thanked Chief Mattracion for overseeing such a successful Joseph Stoeckeler Golf Tournament.

Mayor Kaplan also thanked the Street and Police Department for a job well done during the 4th of July.

Mayor Kaplan informed the Board that the Joseph Stoeckeler Memorial Park restaurant roof is in dire need of repairs or roof replacement. Mayor Kaplan would like Manager Warren to look into getting quotes.

Mill Street Park – Neighborhood walk – Discussed how it needs some TLC and with the help of the Street Department it will get the look it deserves.

Village Mountain Money – Mayor Kaplan stated that there were some allegations on social media in regard to improprieties with the Village money mountain.

Mayor Kaplan stated that the Village had an outside accountant look over the account and that there were more monies in the account than what was expected. This money will go into the general fund.

Estate of Rivan Kreiger –With cost savings this year, the Board had agreed not to renew the lease. Eric Krieger made a proposal to the Village that the Village could use the parking lot for two months under the conditions that the Village names the Estate of Rivan Krieger as additionally insured.

Mayor Kaplan would like Manager Warren to send a letter to Mr. Krieger for his generosity.

Motion Trustee Steinhoff, seconded by Deputy Mayor Younger to renew the Estate of Rivan Lease agreement subject to naming the Estate of Rivan Krieger as additionally insured for two months.

All in favor – Aye -motion carried

Open Space – Letter of Support – Requesting a letter of endorsement and support for a grant under title 9 of the Environmental Protection Act of 1994.

Motion by Trustee Steinhoff, seconded by Trustee McCombs to authorize the Mayor to endorse and support to Open Space Institute for a grant under Title 9 of the Environmental Protection Act of 1994.

All in favor – Aye – motion carried

Canal stEATS – Mayor Kaplan spoke again on reducing Friday and Saturday nights to ten events between now and the end of October. These events would include the weekend when Market on Market is scheduled.

Motion by Trustee Steinhoff, seconded by Deputy Mayor Younger to reduce Friday and Saturday nights to ten events between now and the end of October. These events would include the weekend when Market and Market is scheduled.

All in favor – Aye- motion carried

Resnick Park - Discussion

Motion by Trustee McComb, seconded by Deputy Mayor Younger to open/close the Resnick Park from dawn to dusk and that smoking, and drinking will be strictly prohibited and anyone doing so will be prosecuted

Mayor Kaplan would like Chief Mattracion to instruct his’ Officers to enforce the motion.

Barbara Hoff – Was at tonight’s meeting asking for a camera in the downtown district. Mayor Kaplan ask the Chief what the cost would be to add a camera to the Hunt Building. Chief Mattracion will look into the cost.

APPROVAL OF MINUTES:

Motion by Trustee Steinhoff, seconded by Trustee McComb to approve the minutes of June 14, 2021.

All in favor – Aye- motion carried

PETIONERS AND CORRESPNDENCES:

COFFEY Group – Was before the Board tonight asking permission to take over the Village clock that has not worked in quite some time. They would also like to work with the Village on getting the lights on Market Street working.

Manager Warren stated that besides working with Michael Jeter the Village has also been working with Billy Miller to resolve the issues.

Mayor Kaplan informed the COFFEY group that he would like to donate $100.00 towards repairs to the clock.

SEWER REPORT:

Sewer Foreman Ryman spoke about the grease traps and would like to amend the current local law.

Mayor Kaplan ask the Village Manager to have Attorney Morse look at the local law on grease traps.

Motion by Trustee Steinhoff, seconded by Trustee McComb to authorize the expenditure of $27,278.27 to Marshall Machinery for a 2021 Kubota L4060HSTC Tractor. This expenditure is on state bid.

All in favor – Aye- motion carried

Motion by Trustee Oliveras, seconded by Trustee Steinhoff to authorize the expenditure of $2,275.00 to Woodard and Curran for the replacement of the decant operator interface terminal.

All in favor – Aye – motion caried

POLICE REPORT:

Chief Mattracion updated the Board on the current issues and informed the Board that $37,000.00 was raised from the Joseph Stoeckeler Annual Golf Tournament and will present a donation check to the Village in the amount of $32,000.00 at a future Board meeting.

MANAGERS REPORT:

Village Manager Warren spoke about the following:

● Ventrac mower – Resolution #3

● BAN Renewal discussion

Motion by Trustee Steinhoff, seconded by Trustee McComb to authorize the Village Manager to renew a village BAN that is due by July 16, 2021 in the amount not to exceed $90,000.

ROLL CALL VOTE:

Mayor Kaplan AYE

Deputy Mayor Younger AYE

Trustee Steinhoff AYE

Trustee Oliveras AYE

Trustee McComb AYE

Motion carried

● Non-Union employees – Add a new section in the personnel manual

under Chapter Eleven – Benefits – Resolution #7

● Stanley Tso – Outside water/sewer user

Motion by Trustee Steinhoff, seconded by Deputy Mayor Younger to

authorize Stanley Tso to hook into the Village water/sewer system as an

outside user subject to posting $15,000.00 towards any fees that will be

associated with bringing the main to his property and an outside user

agreement once the water/sewer is hooked up.

All in favor – AYE – motion carried

BUILDING DEPARTMENT:

Since Code Enforcement Officer Schug was not present at tonight’s meeting he had previously sent the Board the following information:

● Open burning in New York – Follow-up discussion

● Short Environmental Assessment Form – Zoning Map Amendment

Mayor Kaplan informed the Board that in the 1980’s Mayor Krieger had changed the property in questioned from Central Business (B-1) to Residence Office (R/O) so that he could create housing developments and now the perspective buyers would like to have the Board amend the zoning map back to its original zone. Mayor Kaplan would like the Board to make a motion tonight to set a public hearing to amend the zoning map from Residence Office (R/O) to Central Business (B-1).

Motion by Trustee Steinhoff, seconded by Deputy Mayor Younger to schedule a public hearing on July 26, 2021 at 6:15 p.m. to amend the Zoning Map from Residence Office (R/O) to Central Business (B-1).

All in favor – Aye – motion carried

Mayor Kaplan would also like the Board to make a motion to declare the Village as lead agency for SEQR and that the Board determined that there was no negative impact with this change since it was only an administrative change to the zoning map.

Motion by Trustee Steinhoff, seconded by Trustee McComb to declare the Village of lead agency for SEQR and that the Board determined that there was no negative impact with this change since it was only an administrative change to the zoning map.

ROLL CALL VOTE:

Deputy Mayor Younger AYE

Trustee Steinhoff AYE

Trustee Oliveras AYE

Trustee McComb AYE

Motion carried

Mayor Kaplan informed the Board that he will abstain from voting on both motions because he represents the perspective buyers.

● Village Motel Inspection report – Mayor Kaplan would like Village

Manager will go over the report with Brian once he returns.

RESOLUTIONS:

MOTION AUTHORIZING

EXPENDITURE TO

GENERAL CODE PUBLISHERS

(Resolution #1)

Motion by Deputy Mayor Younger, seconded by Trustee McComb to authorize the expenditure of $1,195.00 to General Code Publishers for eCode360 Annual Maintenance.

All in favor – Aye- motion carried

MOTION APPOINTMENT

VILLAGE MANAGER

TEMPORARY ACTING

TREASURER

(Resolution #2)

Motion by Trustee Steinhoff, seconded by Deputy Mayor Younger to appoint the Village Manager as temporary Acting Treasurer with the effective date of June 23, 2021.

All in favor – Aye – motion carried

MOTION AUTHORIZING

EXPENDITURE TO MARSHALL

MACHINERY

(Resolution #3)

Motion by Trustee McComb, seconded by Trustee Oliveras to authorize the expenditure of $63,073.15 to Marshall Machinery for a 4500Z Ventrac tractor with attachments in the Street Department (the recent sale of the current mower of $41,000.00 will be used towards the expenditure balance).

All in favor- Aye- motion carried

MOTION TO HIRE

IAN MORSE AS VILLAGE

ATTORNEY

(Resolution #4)

Motion by Deputy Mayor Younger, seconded by Trustee McComb to hire Ian Morse as Village Attorney at $27,000.00 per year excluding planning and zoning and software subscription to Lexis Nexis, The additional services and software subscription will be billed separately subject to a retainer agreement.

All in favor – Aye- motion carried

MOTION AUTHORIZING

EXPENDITURE TO

BRIAN PICKARD, CPA

(Resolution #5)

Motion by Trustee Steinhoff, seconded by Trustee McComb to authorize expenditure of $5,000.00 to Brian Pickard, CPA for assistance with financial reports (10/29, 11/6, 11/10, and 11/23/2020) and for work on the mountain account upon recommendation of the Village Manager.

All in favor – Aye- motion carried

Motion by Trustee Steinhoff, seconded by Trustee McComb to except the mountain money analysis report submitted by Brian Pickard, CPA.

All in favor – Aye – motion carried

MOTION HIRING

HASHIM HENRY

(Resolution #6)

Motion by Deputy Mayor Younger, seconded by Trustee Steinhoff to hire Hashim Henry as a Municipal Worker I in the Street Department at a salary in accordance with the AFSCME Local 750-10 union contract effective July 14, 2021 upon recommendation of the Street Department Foreman subject to acquiring a CDL license within one year employment.

All in favor – Aye- motion carried

MOTION AUTHORIZING

VILLAGE CLERK TO

MODIFY CHAPTER ELEVEN

HEALTH/LIFE INSURANCE

BENEFITS IN THE PERSONNAL

MANUAL

(Resolution #7)

Motion by Trustee Steinhoff, seconded by Trustee McComb to authorize the Village Clerk to modify Chapter Eleven – Health/Life Insurance Benefits in the personal manual.

All in favor – Aye – motion carried

“Effective January 1, 2021, in lieu of the State-Wide Health Insurance Plan (“State-Wide Plan”), full time employees may elect to participate in a plan of health insurance (single, two person or family), offered by the Village, the MVP high dollar health plan. For those full-time employees, who elect the MVP Plan, the Village shall pay 100% of the employee deductible and co-pays; and pay 100% of the cost of individual dental coverage for the employee.”

MOTION TO HIRE

KAREEN DONOHUE

AS BOOKKEEPER

(Resolution #8)

Motion by Trustee Steinhoff, seconded by Trustee McComb to hire Kareen Donohue as Bookkeeper with a starting salary of $37,250.00 upon recommendation of the Village Manager.

All in favor – Aye -motion carried

BOARD REPORTS:

Trustee McComb – Nothing at this time

Trustee Steinhoff - Wanted to know if a letter was sent to Mr./ Mrs. Allan Knee about landscaping their property.

Mayor Kaplan informed Trustee Steinhoff that Brian will take care of this when he returns.

Deputy Mayor Younger – Reminded the Board how the fire departments spoke many times about merging and now Kimble Hose might be up for sale. Deputy Mayor Younger stated that if the Village was interested in purchasing this property, Kimble Hose would be willing to work with the Village.

Deputy Mayor Younger also spoke about the lighting and timer at the Berme Road Park.

Street Department Foreman Jeter informed Deputy Mayor Younger that the Berme Road park needs a whole new system. Mayor Kaplan asked Foreman Jeter to contact Central Hudson to see if they could send a contractor to assist with the problem.

Trustee Oliveras - Asked what was going on with the Sewer Department in regard to the catwalk and cracks.

Manager Warren informed the Board that he is looking into finding a concrete specialist.

Manager Warren announced that the Village will be receiving a COVID payment in the amount of $420,000.00. This amount will be paid in two yearly payments of $210,000.00. Manager Warren also stated that the Village can only use the money towards water/ sewer infrastructure and broad band.

Mayor Kaplan would like the Village Manager to make a request to the State to broaden the criteria.

ADJOURN:

Motion by Trustee Steinhoff, seconded by Trustee McComb. to adjourn the meeting at 7:35 p.m.

All in favor – Aye – motion carried.

Respectfully submitted,

Traci Jeter

Village Clerk